

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 8<sup>th</sup> March 2018 in the Conference Room at Barton Seagrave Village Hall.**

**PRESENT** Councillors Sir D Gunn Chairman  
Mrs D Miles-Zanger  
Mr P Cox  
Mrs C Carter  
Mr R Carter  
Mr B Lade  
Mrs J Smith

Clerk: Mr R Reed

Richard Adshead – Village Hall Operations Manager

There were six residents in attendance.

**18/039 Apologies**

Apologies had been received from Mr Roberts.

**18/040 Declarations of interest**

There were no Declarations of Interest on the agenda items.

**18/041 Policing matters**

Details of reported crime during February can be found on the Police website.

Recent issues in respect of speed enforcement on Cranford Road were discussed.

**18/042 Residents**

(i) Guests and speakers attending meetings of the WI were having difficulty locating the Village Hall. It was agreed to ask Northamptonshire Highways for a quote to provide and erect direction signs at the junction of Polwell Lane and at Bertone Road. **Action: Clerk**

(i) Councillors were asked if there were any plans to provide a defibrillator at the Hall. The Chairman said that consideration was being given to this but it would depend on the availability of funding.

**18/043 Minutes of the Meeting Held on 08.02.18**

It was proposed by Cllr. Mrs Miles-Zanger and seconded by Cllr. R Carter that the minutes of the Ordinary Meeting held on 8<sup>th</sup> February 2018, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

It was proposed by Cllr. Mrs Carter and seconded by Cllr. Cox that the minutes of the session held in camera on 8<sup>th</sup> February 2018, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously

**18/044 Matters Arising**

(i) The Chairman had checked with the Barton Road filling station and confirmed that CCTV had been installed.

(ii) It was not known if the resident who raised the matter of tree pollarding in Belvoir Drive had contacted KBC. The Chairman had contacted the Community Payback scheme and there was a willingness to carry out works in the village when the weather improved. Councillors and residents were asked to put forward suggestions. **Action: All.**

(iii) The Clerk had sent a follow-up letter to the Wicksteed Trust and had received a response. The vegetation on the HL3 would be dealt with as would the provision of stone at the entrance to HL1 by the church. The Trust would be giving consideration to making a contribution towards the cost of the War Memorial refurbishment at its meeting this month.

(iv) The Clerk had also written to the schools about reminding parents to park considerately. LAC had responded and would be making a note in its March letter to parents. There had been no response from the Primary School to date.

**18/045 Kettering East update.**

There was nothing to report over this development.

**18/046 Rights of Way**

Mainly covered in 18/044 (iii) above.

The need to apply to register unadopted rights of way in the next few years was discussed.

**18/047 Village Hall**

Richard Adshead discussed the February events and activities. Unfortunately, due to the weather conditions of the last week it had been necessary to close the hall for safety reasons

and cancellation of bookings. Following the issues over unauthorised parking at the hall, the warning signs were now in place and the system went live this day with some vehicles being ticketed.

The Village Hall is now on Google and Twitter.

The Clerk had received the registration details from the Land Registry via Lamb & Holmes and these would be retained by him with other Village Hall documents.

#### **18/048 War memorial**

The Clerk had contacted the War Memorials Trust and while funding would not be available for cleaning, it may be possible to get a grant for the restoration of the letters however, it would need to be cleaned first so that the WMT could assess the work needed. Residents were more interested in getting the lettering restored and it was confirmed that funds would still be available for this once the cleaning had taken place. It was proposed by Cllr Mrs Smith and seconded by Cllr. Cox that the cleaning be authorised. **Action: Clerk**

#### **18/049 General Data Protection Regulations**

The Clerk discussed the recent information issued by NCALC and said that he would be attending a training session on the regulations in April.

#### **18/050 Parish Council Website**

Cllr. Mrs Miles Zanger is waiting to hear from Warwick Hunt when he is available to create the website.

#### **18/051 Annual Litter Pick**

The date for this was agreed as Saturday 14<sup>th</sup> April 2018 commencing at 10:00pm at The Stirrup Cup PH. Cllr Mrs Smith is to speak to KBC regarding the supply of equipment. **Action: JS**

#### **18/052 Annual Waiting Restriction Review: Fernie Close, Belvoir Drive and Woodland Avenue**

Northamptonshire Highways had carried out a consultation on the above proposals. There were no objections but representation had been made as follows:

- (i) Extend length of restriction to include the disabled crossing point.
- (ii) Extend the length of the restriction to include the frontage of No. 44.

It was proposed by Cllr. R Carter and seconded by Cllr. Lade that item (i) be supported but not item (ii). **Action: Clerk**

#### **18/053 Planning Report**

Cllr. Gunn said that two applications had been received just prior to the meeting and these were considered at the meeting and determined as follows:

KET/2018/0160/FUL: No objections, proposed by Cllr Mrs Miles-Zanger and seconded by Cllr Cox.

KET/2018/0128/s.73: No objections, proposed by Cllr. Gunn and seconded by Cllr Mrs Carter

#### **18/054 Councillors Reports**

Cllr Cox said that the Flood Prevention Emergency Team would be attending the Fun Day at the Village Hall at Easter. He had met with Julie Meeds, (Police), and information proposed for the Emergency Plan had been largely covered. Julie Meeds had suggested that a group of parishioners be issued with HV jackets for volunteer duties. The Police will assist with training. Quotes are being obtained for the purchase of 50 HV waistcoats.

ID Badges – the supply of these had been delayed due to KBC staff absences.

*Cllr. Mrs Smith left at 8:17pm*

#### **18/055 Correspondence**

As per list circulated.

#### **18/056 Accounts**

- (i) The Clerk presented the latest statement of accounts. Since the last meeting receipts included £1250 VH income credit and £6250 Nursery rent. *(NB: these details obtained post-meeting on receipt of the bank statement on 10.03.18)*
- (ii) The Clerk presented the 2017/18 budget monitoring report to 28.02.18. It was reported that legal proceedings against Slimming World were in hand.
- (iii) The following invoices were approved for payment, proposed by Cllr. Gunn and seconded by Cllr. Mrs Miles Zanger:
  - HMRC PAYE £276.40 Cheque No. 453
  - R Reed quarterly salary £1269.18 Cheque No. 454
  - NCALC Training £36.00 Cheque No. 455

Cllr. Mrs Miles-Zanger Parking signs £399.59 Cheque No. 456  
Mr Richard Adshead Invoice No.016 £3607.51 Cheque No. 457  
Mr Richard Adshead invoice No. 017 reimbursement of VH costs £296.23 Cheque  
No. 458  
A Baillie (Hygiene) & Co. £23.88 Cheque No.459  
KBC Trade Refuse collection £89.96 Cheque No. 460

- (iv) Cllr. Mrs Miles-Zanger and the Clerk were meeting with Ian Arnott on Monday 19<sup>th</sup>  
March 2018 to carry out an intermediate Internal Audit. **Action: DMZ/Clerk**

**18/057 Items Requiring Urgent Attention, for Information or for the Next Agenda**

Rachel James of Wicksteed Park would be attending the next meeting to talk about current  
work in the Park.

It was reported that the path through the allotments to Wicksteed Park was very muddy.

**Action: Clerk**

**18/048 Date of Next Meeting**

Thursday 12<sup>th</sup> April 2018 to be held in the conference room of the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at  
8:30pm