

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 11<sup>th</sup> October 2018 in the Conference Room at Barton Seagrave Village Hall.**

**PRESENT**      Councillors                      Sir D Gunn      Chairman  
   Mrs D Miles-Zanger  
   Mr R Carter  
   Mrs C Carter  
   Mrs J Smith  
   Mr R Roberts

Clerk:                                      Mr R Reed

Richard Adshead – Village Hall Operations Manager

There were six residents in attendance.

**18/148 Apologies**

Apologies had been received from Cllr. Cox, away; KBC Cllr. Dutton.

**18/149 Declarations of interest**

Cllr. Roberts declared an interest in respect of the East of Kettering development as his property overlooks an area submitted for planning permission and in respect of the Redrow site he declared an interest as a family members work for NHBC and Taylor Woodrow.

**18/150 Policing matters**

There was no representative from the Police in attendance. The Clerk reminded councillors that local crime records were available on the Police website.

Cllr. R Carter had received a report of unsocial behaviour at the bus shelter opposite the Green. Resident had cleaned the shelter and Cllr. Carter would let the Chairman have details so that he could send a letter of thanks. **Action: RC/DG**

**18/151 Residents**

- (i) Further discussions took place about parking issues as raised at previous meetings.
- (ii) The Community Link Governor at Barton Seagrave Primary School, Helen Cox, introduced herself and invited any future enquiries.

**18/152 Minutes of the Ordinary Meeting and Private Meeting Held on 13.09.18**

It was proposed by Cllr. Mrs Miles-Zanger and seconded by Cllr. Mrs C Carter that the minutes of the Ordinary Meeting held on 13<sup>th</sup> September 2018, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

It was proposed by Cllr R Carter and seconded by Cllr. R Roberts that the minutes of the private session held on 13<sup>th</sup> September 2018, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**18/153 Matters Arising**

There were no matters arising from the Ordinary Meeting.

**18/154 East Kettering update.**

Cllr. Mrs Miles-Zanger had attended the recent forum meeting. Cllr. Roberts encouraged regular attendance at future meetings now that work was getting under way. **Action: All**

**18/155 Rights of Way**

The Clerk confirmed that Anglian Water would be reinstating the area of ground around HL1 which had been disturbed by the recent water main bursts once ground conditions permitted.

**18/156 Pocket Park**

The Clerk had been in touch with Nick Bowman of Berrys and would be arranging to meet him on site in the near future.

*Cllr. Mrs Smith arrived at 7:10pm*

**18/157 Village Hall**

Richard Adshead reported on recent events. The Salvation Army clothing recycling bins are now in place and are being well used. A second wedding booking has been made, confirmed and booking fee paid for 2019.

### **18/158 Election to Fill the Casual Vacancy on the Parish Council**

The Chairman said that no one had come forward to fill the vacancy so far. Cllr. R Carter had approached a possible candidate but didn't know if their employment by Northampton Borough Council would be a problem. The Clerk confirmed that as there would be no conflict there would be no problem so Cllr. R Carter would follow this up. Action: RC

### **18/159 War Memorial**

Cllr. R Carter reported that works were now complete and photographs of the memorial were tabled. The Remembrance Service was scheduled for 10:45am, Sunday 11<sup>th</sup> November. Cllr. Roberts asked that it be recorded that the refurbishment is superb. It was agreed to get a wreath ordered.

Mr Hurbert gave his thanks and appreciation to the Parish Council for the work. The Chairman thanked Cllr. R Carter for his work with this project. The Clerk had received an e-mail from KBC Councillor Dutton giving his appreciation of the work.

### **18/160 Winer Maintenance**

The Clerk had received quotes for the filling of grit bins before and during the winter. The agreement papers from NCC were now awaited.

### **18/161 Planning Report**

Cllr. Gunn presented the planning report of the Planning Sub-group:

KET/2018/0729: 254 Barton Road. Application withdrawn.

KET/2018/0737: 254 Barton Road. Clarification required as drawings are not clear.

KET/2018/0722: 76 Belvoir Drive. No objections.

### **18/162 Councillors' Reports**

Cllr. Roberts said that KBC's Executive Committee would meet on 17.10.18 when the proposed unitary arrangements would be discussed.

### **18/163 Correspondence**

As per list circulated to Members.

Cllr. Gunn had received an e-mail from Viv Hole regarding vegetation obstructing a footpath.

The Clerk said he would report this to the Street Doctor. **Action: Clerk**

### **18/164 Accounts**

- (i) The Clerk presented the latest statement of accounts and the bank reconciliation to the end of September. Since the last meeting £2,566.20 had been received from VH income.
- (ii) The following invoices were approved for payment, proposed by Cllr. Mrs Miles-Zanger and seconded by Cllr. Mrs Carter:

CPRE £36.00 Cheque No. 506

AJ Mills 2x invoices £3,348.00 Cheque No. 507

Cllr. R Carter £62.50 Cheque No. 508

PKF Littlejohn LLP £360.00 Cheque No. 509

Mr B Lade £38.98 Cheque No. 510

Richard Adshead Invoice 027 £2,975.48 Cheque No. 511

- (iii) Annual Audit: The Clerk presented the final report of the Annual Audit from PKF Littlejohn LLP. It was noted that there were no issues arising and that the accounts had been maintained in accordance with proper practices. It was proposed by Cllr. R Carter that the report be approved and this was seconded by Cllr. Roberts.
- (iv) The Clerk had received a letter from HMRC to say that VAT reclaims can now be completed on line.

### **18/165 Items Requiring Urgent Attention, for Information or for the Next Agenda**

There were no items at this time.

### **18/166 Date of Next Meeting**

Thursday 8<sup>th</sup> November 2018 to be held in the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 7:52pm