

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 14<sup>th</sup> June 2018 in the Conference Room at Barton Seagrave Village Hall.**

**PRESENT**      Councillors                      Sir D Gunn      Chairman  
   Mrs D Miles-Zanger  
   Mrs C Carter  
   Mr R Carter  
   Mr R Roberts  
   Mr P Cox

Clerk:                                      Mr R Reed

Richard Adshead – Village Hall Operations Manager

There were four residents in attendance.

Cllr. Gunn thanked the Parish council for electing to a further term as Chairman at last month's AGM.

**18/089 Apologies**

No apologies had been received.

**18/090 Declarations of interest**

Cllr. Roberts declared an interest in respect of the East of Kettering development as his property overlooks an area submitted for planning permission and in respect of the Redrow site he declared an interest as a family members work for NHBC and Taylor Woodrow.

**18/091 Policing matters**

No reports had been received. Details of reported crime can be found on the Police website. Cllr. Roberts spoke of his intention to raise concerns over the current crime situation with the Police. **Action: RRo**

**18/092 Residents**

(i) Concern was raised over the lack of disabled parking bays at the Village Hall. Mr Adshead said that two bays were to be marked out in July.

(ii) The traffic signals at Barton Road/Woodland Avenue appeared to conflict between traffic and pedestrians. The Chairman had also received reports of this and explained the sequence of the lights.

(iii) The footpath from Sherwood Drive to the new development was still closed. The Clerk was asked to contact Louise Holland. **Action: Clerk**

**18/093 Minutes of the AGM held on 10.05.18**

It was proposed by Cllr. Roberts and seconded by Cllr. R Carter that the minutes of the AGM held on 10<sup>th</sup> May 2018, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**18/094 Minutes of the Ordinary Meeting Held on 10.05.18**

It was proposed by Cllr. Mrs Miles-Zanger and seconded by Cllr. Mrs Carter that the minutes of the Ordinary Meeting held on 10<sup>th</sup> May 2018, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**18/095 Matters Arising**

(i) Footpath HL4: See 18/092 (iii) above.

(ii) Cllr. R Carter had carried out some repairs to the Community Notice Board and would be getting a new lock. **Action: RC**

(iii) The Clerk said that Alex Hunter would be attending the next meeting to discuss the Forest School.

(iv) Cllr. Roberts gave an update over grass cutting following recent complaints.

**18/096 Kettering East update.**

Cllr. Gunn hoped to attend the meeting of the Forum scheduled for 21<sup>st</sup> June. **Action: DG**

**18/097 Rights of Way**

Cllr. Roberts had received reports that a number of jitties were obstructed by vegetation and had arranged for Brendon Coleman of KBC to get these cleared.

Cllr. Gunn said he would arrange an inspection of various areas of concern with Mr Roy Shadbolt with a view to getting the Community Payback team to carry out work. **Action: DG**

#### **18/098 Pocket Park**

Cllr. Roberts had received a complaint from a resident of Belvoir Drive about overhanging branches and loss of light due to the trees in Wallis's Spinney. It was agreed to ask Robert Yates to inspect and provide recommendations and quote. **Action: Clerk**

#### **18/099 Village Hall**

Richard Adshead presented his report for May. The Premises Licence had now been granted following a hearing of the Licensing Committee. A waiting list for bookings had now been started for where requested time slots were not available. Some existing clients were increasing the frequency of their bookings.

Cllr. Gunn spoke of a recent incident involving the taking of photographs which had now been resolved.

#### **18/100 Casual Vacancy**

Mr Bryan Lade had tendered his resignation from the Parish Council for business and family reasons. His resignation was accepted and the Clerk said he would contact Ian White at KBC to commence the casual vacancy process. **Action: Clerk**

#### **18/101 War memorial**

Cllr. R Carter gave an update on progress with work on the memorial. It has now been cleaned and a new base is to be cast this coming weekend as the original is crumbling. Cllr. Roberts suggested that a service be held at the memorial on Remembrance Day. There are some names missing from the memorial when compared with the plaque in the Church and it was agreed that the missing ones should be included on the new plaques.

#### **18/102 General Data Protection Regulations**

The Clerk had previously circulated the Data Map, Data Protection Policy, Subject Access Request Procedure, Data Breach Policy, Records Retention Policy and Privacy Notices. It was proposed by Cllr. R Carter and seconded by Cllr. Mrs Carter that these documents be adopted by the Parish Council.

It was noted that some Security Compliance Checklists were outstanding and those Members concerned were asked to get these to the Clerk as soon as possible. **Action: All**

#### **18/103 Planning Report**

Cllr. Gunn presented the planning report of the Planning Sub-group:

KET/2018/0337: Two storey side extension, 159 Manor Road. No objection.

KET/2018/0352: Single storey rear extension, 24 Fineshade Close. No objection.

KET/2018/0294: 2 No. dwellings, 159 Barton Road. Object as this will increase traffic movement by 100% at more at the access point which is very close to the light controlled junction of Cranford Road and Barton Road which is a blind junction. This will increase the danger and an accident happening immensely. This will also have an adverse impact on the redesign of this light controlled area for the worse which will impede traffic flow and safety.

KET/2018/0367: Single storey, two storey and first floor rear extensions. 72 Polwell Lane. No objection.

In addition, two applications were considered at the meeting:

KET/2018/0417: Two storey side with single storey rear and side extensions. No objection.

KET/2018/0086: Conversion of garage to habitable room. No objection.

#### **18/104 Councillors' Reports**

(i) Cllr. Roberts spoke of the Local Government Reform in Northamptonshire Consultation.

(ii) Cllr Gunn had received correspondence regarding the celebration of seafarers and suggested that councillors considered supporting the initiative and flew the Red Ensign on the appointed day.

(iii) Cllr. Roberts spoke of traveller issues in the Borough.

(iv) Cllr. Gunn spoke of the proposal for railings in the car park. Mr Adshead is to follow this up. **Action: RA**

#### **18/105 Correspondence**

Northamptonshire Highways had submitted a proposal for waiting restrictions on Woodlands Avenue on the approach to Barton Road. It was agreed that parked vehicles were creating problems at the junction and the Parish Council would support the proposal. **Action: Clerk.**

Details of CPRE's AGM had been received. Cllr Cox and possibly Cllr. Gunn to attend.

**Action: DG/PC**

#### **18/106 Accounts**

(i) The Clerk presented the latest statement of accounts. Since the last meeting there had been receipts of £3187.90 Village Hall income and £6250.00 Nursery rent.

- (ii) The following invoices were approved for payment, proposed by Cllr. Roberts and seconded by Cllr. Mrs. Miles-Zanger:  
HMRC PAYE £290.60 Cheque No. 475  
Cheque 476 void  
R Reed £1,269.85 Cheque No. 477  
Mr Richard Adshead invoice No. 022 £3,833.55 Cheque No. 478  
KBC Waste collection £93.28 Cheque No. 479  
Mrs Dianne Miles VH items £274.61 Cheque No. 480  
BES Utilities Electricity £1,620.86 D/D (Retrospective)  
BES Utilities Gas £72.61 D/D (Retrospective)  
BT £45.48 D/D

- (iii) The Annual Audit Return has been submitted to the external auditor.

**18/107 Items Requiring Urgent Attention, for Information or for the Next Agenda**

Cllr. Cox was retiring as a trustee for the Village Hall and it was agreed that Cllr. R Carter would take on the roll. Lamb & Holmes are to be notified. **Action: Clerk**

**18/108 Date of Next Meeting**

Thursday 12<sup>th</sup> July 2018 to be held in the conference room of the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 8:05pm