

DRAFT

Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 5th September 2019 in the Café Lounge at Barton Seagrave Village Hall.

PRESENT Councillors Sir D Gunn Chairman
Mr R Carter
Mrs C Carter
Mrs D Miles Zanger
Mr R Roberts

Clerk: Mr R Reed

Richard Adshead – Village Hall Operations Manager

County Councillor Scott Edwards
Nick Bowman Berrys

There were seven residents in attendance.

19/137 Apologies

Cllr P Cox. Police.

19/138 Declarations of interest

Cllr. Roberts declared an interest in respect of the East of Kettering development as his property overlooks an area submitted for planning permission and in respect of the Redrow site he declared an interest as a family members work for NHBC and Taylor Woodrow.

19/139 Policing matters

In the absence of a Police representative, presented the report received from Sgt. Offord. There were no issues that needed to be referred back to the Police.

19/140 Minutes of the Ordinary Meeting and Private Meeting Held on 11.07.19

It was proposed by Cllr. R Carter and seconded by Cllr. Mrs Miles Zanger that the minutes of the Ordinary Meeting and Private Meeting held on 11th July 2019, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

19/141 Matters Arising

These were all covered by agenda items.

19/142 East Kettering update.

A meeting of the Forum is scheduled for next week.

19/143 Rights of Way

The Clerk presented Bryan Lade, Parish Path Warden's report. The Clerk said he would follow up the Wicksteed Ranger's offer to put some stone down at the Church end of HL1.

Action: Clerk

Cllr. Roberts said that he had asked KBC to carry out some clearing of the footpaths between streets.

19/144 Village Hall

Mr Adshead reported on activities in July and gave an update on new groups using the Village Hall.

19/145 Pocket Park

Cllr. Mrs Carter said that she was liaising with the Wicksteed Trust and has carried out an inspection of the park. She would give a full report at the next meeting. **Action: CC**

The Clerk said that there had been complaints about the boundary hedge obstructing the footway in Belvoir Drive. It appeared that some attention has been given to this now.

19/146 Bus Shelter

The various documents required by NCC had been collected and submitted and the Highway Licence for the new shelter has been received. The contractor has now been asked to programme the work and the shelter is being ordered. **Action: DG/Clerk**

The existing shelter in Polwell Lane has been vandalised with the end panels scratched with graffiti. The Clerk had obtained a quote from the manufacturers for replacement safety glass end panels at £445.58 + VAT each. Cllr. R Carter said he would see if cheaper panels could be obtained from local glaziers. **Action: RC**

19/147 Casual Vacancy

Following Alice Turrell's resignation, the casual vacancy procedure is in place. If no requests are received for an election the Parish Council can co-opt after 12th September.

19/148 Advance Papers for Future Parish Council Meetings

The Clerk had circulated a paper suggesting that agenda item reports be circulated in advance of meetings. It was agreed to trial this for the next three meetings with reports being submitted to the Clerk by the Monday prior to the meeting at the latest. **Action: All/Clerk**

19/149 Resolution to adopt NALC's Financial Regulations 2019

It was agreed that these be adapted to suit the Parish Council and then be formally adopted. **Action: Clerk**

19/150 Planning Report

The Chairman presented the Planning Report of the Planning Sub-group:

Six applications had been discussed by the Planning Sub-group. A further three had been received after the Planning Sub-group's meeting and were discussed at this meeting.

KET/2019/0529: 89 Polwell Lane. Change of use of residential bungalow to a veterinary surgery. Demolition of detached garage to allow access to rear for parking

Subject to the following Amendments / Conditions then No Objection

Providing the entry / exit to the property complies with all safety regulations due to the increase in vehicle movement above normal residency occupation.

*(Since considering the application, it is understood that the amount of car parking had been reduced. Cllr. Gunn is to speak to the case officer: **Action: DG**)*

KET/2019/0444: Latimer Arts Collage, Castle Way. Erection of two storey teaching block (1,279m² GIA) on land directly North of the existing of the multi-use games areas (MUGA's) and forming part area of the existing car park. Provisions of part-replacement of car parking to the front of proposed teaching block and through minor reconfiguration of existing main car park: Associated hard and soft landscaping and related works: Subsequent demolition of existing EFAA "Successful Block" with associated restoration of land as informal amenity space. **No Objections**

KET/2019/0493: Church House St Botolph's Road. Listed Building Consent: Replacement doors and frames. **No Objections**

KET/2019/0475: 135B Barton Road. 1 No. Dwelling with associated landscaping.

Objection

The development is not in-keeping with other existing properties.

Due to the size of this development it will be overbearing in nature to existing properties.

Huge over development of the land area due to the enormous size of this development

Shared access drive size is questionable to handle the increase in vehicle movement

KET/2019/0434: 25 Bedford Close. S.73 Retrospective Application Single storey side extension and dormer windows to front and rear.

Objection

Not following correct procedure and getting plans passed by the back door retrospectively

No Inspection completed and signing off for:

Correct footings depth adhering

Footing filled correctly with concrete

Build up to damp proof course level

First lift level

Second lift level

Completion of build

KET/2019/0515: 56 Grosvenor Way. Single storey rear extension and replacement canopy cover. **No Objections**

KET/2019/0553: 3 Blackwell Road. Variation of condition 2 of KET/2017/0244. **No objections**

KET/2019/0573: 171 Polwell Lane. Garage conversion to habitable accommodation with new roof and bay window and one replacement bay window. **No objections subject to conditions**

KET/2019/0601: 1 Belgrave Close. Single storey side extension. **No objections.**

19/151 Councillors' Reports

Cllr. Roberts said that preparations for the unitary authorities were progressing and he reported on other matters moving forward.

19/152 Correspondence

As per circulated list.

The Chairman had received a complaint of vehicles being parked too close to Polwell Lane junction in Grosvenor Road. Highways to be asked to look at no waiting. **Action: Clerk**
Cllr. Roberts asked for a copy of e-mail regarding Polwell Lane parking. **Action: Clerk**
Further to complaints about the new islands, Cllr Scott Edwards spoke of the situation in Barton Road.

It was agreed that the area around the Village Sign is to be restored once the road works at the junction have been completed.

19/153 Residents Queries and Comments

i) It was reported that a quantity of concrete had been tipped near the bus shelter opposite the filling station resulting in blocked gullies.

ii) There continues to be vehicle damage occurring in Barton Road. Cllr, Edwards confirmed that Highways were looking into all issues regarding these works.

iii) The traffic signals at Barton Road/Cranford Road appear to be biased towards the latter approach. Cllr. Edwards said he would draw this to the attention of Highways.

iv) The WI wanted to plant bulbs in the verge by the Village Sign but at the moment the area was unsuitable and they requested an alternative site. Suggestions included Wallis's Spinney, the verge by the bus shelter in St Botolph's Road, the Green and by the War Memorial. Cllr. Roberts said he would check over grass mowing arrangements where bulbs are planted. **Action: RRo**

19/154 Accounts

(i) The Clerk presented the latest statement of accounts. Since the last meeting £24,314.43 had been received from VH income and Nursery rent.

(ii) The following invoices were approved for payment, proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Mrs C Carter:

Retrospective

22.07.19 RMC Builders Ltd. £500.00 Cheque No. 563

06.08.19 Staff costs £3248.17 Cheque No. 564

14.08.19 PKF Littlejohn LLP £480.00 Cheque No.565

R Reed £1476.26 Cheque No. 566

HMRC £303.80 Cheque No. 567

Carter SBM Ltd £120.00 Cheque No. 568

A Baillie (Hygiene) Ltd £117.47 Cheque No. 569

Cheque 570 void

Wilson Alarm Systems Ltd. £512.40 Cheque No. 571

Staff costs £2413.99 Cheque No. 572

S E Gunn (Clean Simplicity) £480.00 Cheque No. 573

KBC £99.45 Cheque No. 574

R Reed £8.39 Cheque No. 575

D Gunn £215.05 Cheque No. 576

(iii) The Clerk presented the Annual Audit Report. It was proposed by Cllr. Roberts and seconded by Cllr. Gunn that the report be approved.

19/155 Items Requiring Urgent Attention, for Information or for the Next Agenda

Nothing at this time.

19/156 Date of Next Meeting

Thursday 10th October 2019 to be held in the Village Hall commencing at 7:00pm

As there was no further urgent business the Chairman closed the public part of the meeting at 8:05pm