

DRAFT

Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 11th June 2020 remotely via Zoom.

PRESENT	Councillors	Mrs D Miles Zanger Mr R Carter Mrs C Carter Mr P Cox Mr H Howes	Chairman
	Clerk:	Mr R Reed	
	Richard Adshead – Village Hall Operations Manager		

There were no residents in attendance.

20/086 Apologies

Cllr. R Roberts

20/087 Declarations of interest

There were no declarations of interest on the agenda items at this time.

20/088 Policing matters

There was no Police officer in attendance. The Clerk would be forwarding the latest crime report to councillors.

20/089 Minutes of the Annual and Ordinary Meetings Held on 14.05.20

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. H Howes that the minutes of the Annual Meeting held on 14th May 2020, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

It was proposed by Cllr. Mrs C Carter and seconded by Cllr. R Carter that the minutes of the Ordinary Meeting held on 14th May 2020, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

The minutes will be signed retrospectively at the resumption of face to face meetings.

20/090 Matters Arising

Casual Vacancies: Notices have been posted advertising the two vacancies on the council and if no requests for an election are received after 14 working days then the council will be able to co-opt.

Speeding in Polwell Lane: This issue has been drawn to the attention of the Police by KBC and action is awaited.

20/091 East Kettering update.

There were no updates on East Kettering to report.

20/092 Rights of Way

Bryan Lade, PPW, had now found details of the owner of the land adjacent to HL1 and the Clerk would be writing to request the removal of overhanging branches that are considered to pose a threat to users of the footpath. **Action: Clerk.**

A problem of overgrown footpaths behind the Primary School have been reported to Bryan and he has asked the Bursar to arrange for them to be cleared.

20/093 Village Hall

Mr Adshead said that the VH remains closed pending Government guidance on re-opening such facilities. The hall has been marked out with 2m signing in readiness. A number of clients are keen to return to the hall and a phased opening would be arranged in due course. Mr Adshead has carried out a number of maintenance tasks in and around the hall and will be fitting the wall corner protectors shortly and paint drops are to be removed from the floor. Cllr. Mrs Miles Zanger asked about the outside light and Mr Adshead said that an electrician was visiting next week to give a quote for the necessary work. No parties are to be booked and this situation will be reviewed in October at the earliest.

20/094 Pocket Park

Following complaints about the shrubbery overgrowing the footway in Belvoir Drive, Bryan Lade had obtained a quote for the work. The Clerk had contacted Nick Bowman regarding the Wicksteed Trust's views and he was happy for the vegetation to be cut back hard but no bushes were to be taken out. The contractor is to be asked if the shredded arisings could be deposited in the Pocket Park for use on the footpaths. **Action: Clerk.**

Due to the current situation, there have been no meetings of the Pocket Park Sub-group.

20/095 Bus Shelter Update

As discussed at last month's meeting, it was agreed to replace the shelter at the south end of Polwell Lane with a more resilient unit and utilise the existing one as a smoking shelter at the VH. Proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Mrs C Carter. A site meeting is to be arranged with Cllr. R Carter and Cllr Cox along with the Clerk and the contractor to establish the site work. Action: Clerk

20/096 Provision of Bench

In accordance with the recent quotation, it was proposed by Cllr. R Carter and seconded by Cllr. Howes that a WW1 commemorative bench be purchased for installation by the War Memorial. A site meeting is to be arranged in conjunction with the bus shelter meeting to consider the ground works. Action: Clerk

20/097 To Approve the Governance Statement of the Annual Audit Return

It was proposed by Cllr. Cox and seconded by Cllr. Mrs Miles Zanger that the Governance Statement which had previously been circulated by the Clerk be approved. Action: Clerk

20/098 To Approve the Accounting Statement of the Annual Audit Return

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Howes that the Accounting Statement which had previously been circulated by the Clerk be approved. Action: Clerk

20/099 Planning Report

The Chairman asked councillors to respond within three days of receiving enquiries for planning or any other matters.

Cllr R Carter presented the report of the Planning Sub-group as follows:

KET/2020/0298: Single storey rear extension to annex/garage. 47 Manor Road. No objections

KET/2020/0305: two storey detached dwelling. 76 St. Botolph's Road. No objections subject to conditions.

KET/2020/0320: 1 No. dwelling. 2 Polwell Lane. No objections subject to conditions.

20/100 Councillors' Reports

Cllr. R Carter said that the new post had yet to be installed for the VAS. The Clerk is to contact NCC. Action: Clerk

20/101 Correspondence

As per circulated list.

Cllrs. discussed the insurance renewal. Cllr. Mrs Miles Zanger queried the insured value for street furniture and if the policy covered the VH and contents for fire and flood damage. Cllr. R Carter asked that the War Memorial be added to the inventory. Action: Clerk.

Cllr. Howes discussed the complaint regarding vehicle dismantling at 19 Fernie Close. KBC Cllr. Dutton has referred this matter to Planning Enforcement. The Clerk is to check if there has been any developments. Action: Clerk

Residents' time has been temporarily suspended during the present crisis and a notice placed on the agendas and the website asking residents to contact the Clerk with any queries.

20/102 Accounts

- (i) The Clerk presented the latest statement of accounts. Receipts since the last meeting included £25.50 from the Salvation Army clothes bank and £275 from the sale of the foyer desk.
- (ii) The following invoices were approved for payment, proposed by Cllr. Mrs Carter and seconded by Cllr. R Carter:

Retrospective

31.05.20 Clean4Shaw £293.54 Cheque No. 622 (Reissued as original, now stopped, lost in the post)

East Northamptonshire Council £180.00 Cheque No. 623

Kettering Borough Council £104.00 Cheque No. 624

Staff costs £1,845.73 Cheque No. 625

Came & Co. (Amount to be confirmed) Cheque No.626

Mrs D Miles £379.05 Cheque No. 627

HMRC £303.60 Cheque No. 628

R Reed £1243.21 Cheque No. 629

Carter SBM Ltd. £42.36 Cheque No. 630

(iii) There was no further financial business.

20/103 Items Requiring Urgent Attention, for Information or for the Next Agenda

Nothing at this time.

20/104 Date of Next Meeting

Thursday 9th July 2020 commencing at 7:00pm. Whether remotely or at the Village Hall will be confirmed on the agenda.

As there was no further urgent business the Chairman closed the meeting at 7:42pm