

DRAFT

Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 12th November 2020 remotely via Zoom.

PRESENT	Councillors	Mrs D Miles Zanger	Chairman
		Mr R Carter	
		Mrs C Carter	
		Mr Craig Skinner	
		Mr Scott Edwards	

Clerk: Mr R Reed

Richard Adshead – Village Hall Operations Manager (Part meeting)

There were no residents in attendance

20/159 Apologies

Apologies had been received from Cllr. Cox (unwell); Cllr. Howes (studies) and Cllr. Roberts (work commitments).

20/160 Declarations of interest

There were none at this time.

20/161 Policing matters

The Clerk had circulated the Police report to the Forums.

A response had been received from the Police regarding the use of E-scooters on the highway and the Clerk had passed this on to the Town Women's Guild. Cllr. Edwards said that Kettering BC had been selected to run a trial in mid-December.

20/162 Minutes of the Ordinary Meeting Held on 08.10.20

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Mrs Carter that the minutes of the Ordinary Meeting held on 8th October 2020, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

The minutes will be signed retrospectively at the resumption of face to face meetings.

20/163 Matters Arising

The VAS had been delivered and Cllr. R Carter would be arranging for it to be put in place.

The Clerk had contacted Hayfield School in respect of concerns over children cycling to and from school. The school said that it has cycling proficiency training in place.

20/164 East Kettering update.

There was no update available.

20/165 Rights of Way

The Clerk said that he was unaware of any new issues.

20/166 Village Hall

Mr Adshead presented his report on activities during October. The VH is Covid secure and he is monitoring regulations pending the possible lifting of restrictions at the beginning of December. A proposal to distribute gifts to the elderly over Christmas in conjunction with the WI was discussed and the Parish Council was supportive of the idea in principle.

20/167 Pocket Park

Two quotes had been received to date for different standards of survey. It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Edwards to proceed with the full survey. The Clerk reminded all of the need to consult with the Wicksteed Trust once the details of any felling/pruning were available and before commissioning any work. **Action: All**

The Clerk has been contacted by Openreach regarding the installation of two poles to supply a service to the primary school. The Trust is aware and the work is unlikely to cause any issues.

20/168 Unitary Authorities

Cllr. Edwards said that things were moving forward for the start of the new authorities on 1st April 2021.

20/169 Bus Shelter Update

The installation of the shelter by the manufacturers is due in late January.

20/170 2012/22 Budget

The Clerk had circulated an initial draft for consideration. Given the uncertainty of the coming months, it is difficult to predict this year's outturn and the income for next year, at least for the first part of the new financial year. Given comments by the External Auditor regarding the balance carried forward each year, the precept has been reduced for this draft. Following discussions, it was agreed at this stage to increase the item for the Pocket Park to £5000 and that for air-conditioning for the VH to £40000. The draft would be updated for the next meeting and in the meantime councillors are asked to contact the Clerk with any other changes so that these can be applied. The budget has to be finalised at the January meeting for the precept request to be submitted to KBC. **Action: All/Clerk**

20/171 Planning Report

Cllr. R Carter presented the report of the Planning Sub-group as follows:

KET/2020/0670: 9 Raven Drive. Single storey front extension, reposition front door. No objection.

KET/2020/0640: 74 Gotch Road. Single and two storey rear extension. No objection.

Amended details of the development at 5 Nene Close in respect of the boundary wall had been received. There were no objections. It was also agreed to retract the comments on the previous application as the Parish Council had subsequently been informed that the property had not previously been extended.

Notices of approval and refusal were presented.

20/172 Councillors' Reports

Cllr. R Carter said that the bench had been installed at the War Memorial and that the VAS had been received. This would be fixed to the post next week and Cllr. Skinner said that he would assist. **Action: RC/CS**

20/173 Correspondence

As per circulated list.

Residents' time has been temporarily suspended during the present crisis and a notice placed on the agendas and the website asking residents to contact the Clerk with any queries.

20/174 Accounts

- (i) The Clerk presented the latest statement of accounts. Receipts since the last meeting included £35,000 as the balance of the precept and £1,832.73 from VH income etc.
- (ii) The following invoices were approved for payment, proposed by Cllr. Edwards and seconded by Cllr. R Carter:

Retrospective

20.10.20 RMC Builders Ltd. £3,943.70 Cheque No. 661

26.10.20 PKF Littlejohn LLP £480.00 Cheque No. 662

29.10.20 UK Aggregates Ltd. £3,588.00 Cheque No. 663

Staff costs £3162.50 Cheque No. 653

Cheque Nos. 654-655 reserved

Spectrum Fire UK Ltd. £154.00 Cheque No. 664

Stuart O'Mahoney £120.00 Cheque No. 665

Clean4Shaw Ltd. £636.00 Cheque No. 666

Robin Carter (Wreath) £21.98 Cheque No. 667

- (iii) The Clerk presented the External Auditor's report and referred to the concerns over the high balance. The Auditor had also commented on the delayed publishing of the notice of public rights notice due to the Clerk's interpretation of this year's instructions. Cllr. Mrs Miles Zanger proposed that the report be approved and this was seconded by Cllr. Mrs Carter.

20/175 Items Requiring Urgent Attention, for Information or for the Next Agenda

Mr Adshead enquired over the situation with the redundant telephone kiosk in Polwell Lane. The Clerk confirmed that, through KBC, the Parish Council had indicated that it would be interested in taking the unit on but the last that had been heard was that objections had been raised over it being taken out of use although the telephone equipment has been removed. The Clerk will contact KBC to see what further progress had been made. **Action: Clerk**

Mr Adshead left the meeting at 7:55pm

20/176 Review of Clerk's salary

Councillors discussed the Clerk's salary in light of the current workload and it was agreed to increase the number of contracted hours. Details to be confirmed separately. **Action: Clerk**

20/177 Date of Next Meeting

Thursday 10th December 2020 commencing at 7:00pm via the Zoom platform

As there was no further urgent business the Chairman closed the meeting at 8:07pm