



BARTON SEAGRAVE PARISH COUNCIL  
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## **NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL**

I give notice that the Annual Meeting of the Parish Council will be held in the Village Hall in Bertone Road commencing at 7:00pm on **Thursday 13th May 2021**.

Dated 7th May 2021

*Richard Reed*

**Richard Reed**

**Clerk to the Parish Council.**

### **AGENDA**

1. Election of Chairman and Declaration of Office
2. Election of Vice-Chairman and Declaration of Office
3. Apologies
4. Election of Responsible Finance Officer
5. Appointment of Internal Auditor
6. To agree council representation on other bodies and any other representation
7. To agree meeting dates for 2020/21
8. Items requiring urgent attention, for information or for future agendas

**THIS MEETING TOGETHER WITH THE ORDINARY MEETING THAT WILL FOLLOW WILL BE HELD STRICTLY IN ACCORDANCE WITH SOCIAL DISTANCING RULES AND THE NUMBERS ATTENDING WILL BE REGULATED. ALL PERSONS ATTENDING THE MEETING WILL BE REQUIRED TO WEAR A FACE MASK THROUGHOUT.**