

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 13<sup>th</sup> May 2021 at Barton Seagrave Village Hall following the Parish Council's Annual Meeting.**

<b>PRESENT</b>	Councillors	Mrs D Miles Zanger Mr R Carter Mr R Roberts Mr S Edwards Mr C Skinner	Chairman
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Clerk: Mr R Reed

Richard Adshead – Village Hall Operations Manager

There were two residents in attendance.

The Chairman congratulated councillors on their success in the elections.

**21/069 Apologies**

Cllrs. Mrs Carter and Mr Dutton

**21/070 Declarations of interest**

There were no declarations on agenda items.

**21/071 Policing matters**

There was no Police officer in attendance. The Clerk had recently forwarded the latest crime report to councillors.

**21/072 Minutes of the Ordinary Meeting Held on 08.04.21**

It was proposed by Cllr. Roberts and seconded by Cllr. R Carter that the minutes of the Ordinary Meeting held on 8<sup>th</sup> April 2021, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**21/073 Matters Arising**

Owing to the availability of a suitable location, it was agreed to defer the placing of a grit bin in Belvoir Drive until the autumn. It was suggested that a walk around the Parish be arranged for later in the summer to see what needs to be done as well as sites for additional grit bins.

**Action: All**

**21/074 East Kettering update.**

No meetings had been held due to the elections.

**21/075 Rights of Way**

There had been no reports of issues.

**21/076 Village Hall**

Mr Adshead presented his report a copy of which had been circulated to members. Consideration is being given to the replacement of the bollards at the front of the hall with stronger versions. **Action: All**

**21/077 Pocket Park**

Phase 2 of the tree work is almost complete and arrangements are to be put in hand for the provision of replacement fencing. The Clerk reminded all that approval must be sought from the Wicksteed Charitable Trust before commencing work on this. **Action: CC/RC/Clerk**

**21/078 To fill vacancies on the council by co-option.**

Two nominations had been received for the single vacancy. Mr Jamie Wildman and Mr John Currall were asked to give a brief presentation to introduce themselves.

Mr Wildman: Nominated by Cllr. Roberts and seconded by Cllr. Skinner

Mr Currall: Nominated by Cllr. Mrs Miles Zanger and seconded by Cllr. R Carter.

The candidates along with Mr Adshead were asked to leave the room and councillors voted by a show of hands

Mr Wildman 1 vote. Mr Currall four votes.

With a clear majority Mr Currall was duly elected.

Given Mr Wildman's background and experience in environmental issues, Cllr. Roberts asked if he would join the Pocket Park Sub-group to help and advise on the Parish Council's work in Wallis's Spinney. Mr Wildman said that he would be pleased to join the group. Contact details to be sent to Cllr. Mrs Carter. **Action: Clerk**

**21/079 To Receive the Annual Review of:**

Financial Regulations: These were revised in line with the 2019 regulations

Risk Assessment: This is considered to meet the council's needs.

Internal audit arrangements: These are considered to meet the council's needs.

Insurance: The policy is due for renewal early July so the Clerk expects to receive the renewal details shortly. Once received he will circulate them so that councillors can consider the adequacy of the cover and request any changes prior to the due date. Action: Clerk

**21/080 To approve the Internal Auditor's report**

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Edwards that the report be approved.

**21/081 To approve the Governance Statement of the Annual Audit Return**

It was proposed by Cllr. Carter and seconded by Cllr. Skinner that the statement be approved.

**21/082 To approve the Accounting Statement of the Annual Audit Return**

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Edwards that the statement be approved.

Cllr. Roberts thanked the Clerk for processing the Annual Audit.

**21/083 Planning Report**

Cllr R Carter presented the report of the Planning Sub-group as follows:

NK/2021/0292: 4040 dwellings at Hanwell Park, Cranford Road. The application is too large to be considered in the time scale and NNC has been notified accordingly.

NK/2021/0279: Single storey rear extension. 24 Constable Drive. No objections.

NK/2021/0307: 30 dwellings Hanwood Park. Land off Barton Road. Concerns over access for service and emergency vehicles and all houses, no bungalows.

NK/2021/0336: Garage and boundary treatments 2 Warkton Lane. Work has already started on this development.

**21/084 Councillors' Reports**

Nothing at this time.

**21/085 Residents Time**

There were no issues raised.

**21/086 Correspondence**

As per circulated list.

**21/087 Accounts**

(i) The Clerk presented the latest statement of accounts for 2020/21 and 2021/22. Since the last meeting receipts included £50,000 precept, £11879.12 VAT refund, £12500 Nursery rent and £67.76 Salvation Army clothes bank.

The Bank Reconciliation statement for 2020/21 was presented and agreed.

(ii) The Clerk presented the final budget monitoring report for 2020/21.

(iii) The following invoices were approved for payment, proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Skinner

Retrospective

R Carter £55.00 Cheque No. 697

: Mrs D Miles £47.49 Cheque No. 698

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Staff costs £2,213.81 Cheque No. 679

A2E Services Ltd. £28,080.00 Cheque No.699

Cheque No.700 spare

NNC £96.00 Cheque No. 701

Ian Arnott £150.00 Cheque No. 702

Mrs D Miles £299.99 Cheque No. 703

(iv) Because of the uncertainty over Covid, the Clerk had paid to renew the Zoom subscription and would apportion the costs between the councils at £41.11 each. Councillors agreed to this and the Clerk would include a cheque at the next meeting.

**Action: Clerk**

**21/088 Items Requiring Urgent Attention, for Information or for the Next Agenda**

A sub-item would be included under Village Hall on the next agenda for replacement bollards.

**Action: Clerk**

**21/089 Date of Next Meeting**

Thursday 10<sup>th</sup> June 2021 commencing at 7:00pm. In the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 8:20pm