DRAFT

Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 9th September 2021 at Barton Seagrave Village Hall.

PRESENT Councillors Mrs D Miles Zanger Chairman

Mr R Carter Mr R Roberts Mr S Edwards Mrs C Carter Mr J Currall Mr C Skinner

Clerk: Mr R Reed

Richard Adshead – Village Hall Operations Manager

There were six residents in attendance.

21/122 Apologies

Cllr. A Dutton - away

21/123 Declarations of interest

There were no declarations on agenda items.

21/124 Policing matters

There was no Police officer in attendance. The Clerk had recently forwarded the latest crime report to councillors. Sgt. Mark McInulty has taken over from Ken Brown as the local team sergeant.

21/125 Minutes of the Ordinary Meeting Held on 08.07.21

It was proposed by Cllr. R Carter and seconded by Cllr. J Currall that the minutes of the Ordinary Meeting held on 8th July 2021, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

21/126 Matters Arising

Cranford Parish Council is waiting for a quote for the removal of the notice board on Cranford Road. I have said that once that was available BSPC would consider the amount of contribution.

Cllr. Currall asked that the estate agent, Chris George be contacted over the recent siting of a "To Let" sign remotely from the property concerned. **Action: Clerk**

21/127 East Kettering update.

Cllr. Roberts referred to issues associated with the works at Warkton Lane and St. Botolph's Road junctions. An update of the situation has been requested from NNC.

21/128 Rights of Way

There were no RoW issues at this time.

21/129 Village Hall

Mr Adshead presented his report, a copy of which had been circulated to members.

Cllr. Mrs Miles-Zanger spoke of the appointment of the Assistant Operations Manager who is due to start on 27th September.

The Clerk presented three quotations for the supply of EV charging points and would circulate these to councillors. Cllr. Carter said he would get the distribution boards checked. **Action:**

Cllr. Currall proposed the establishment of the Village Hall Committee with councillor and resident representation. This was seconded by Cllr. Mrs Miles-Zanger and carried unanimously. **Action: JC**

A poster would be prepared for display at the Village Hall and on the website.

Training for Mr Adshead and Ms. E Jones was discussed and Cllr. Edwards suggested that this could be extended to councillors and other interested parties and could include First Aid, handling/lifting, Fire Warden, etc. Details are to be circulated via a newsletter to the users of the hall.

21/130 Pocket Park

Cllr. Mrs Carter said that cutting of the boundary hedges had been completed and a quote was invited for the removal of a tree branch that was overhanging a garden in Fitzwilliam Drive. Cllr. R Carter spoke of the proposed fencing work in the wood.

21/131 Planning Report

Cllr Mrs C Carter said that she would be convening a planning meeting shortly. Action: CC

21/132 Councillors' Reports

There were no reports from Councillors that had not been covered elsewhere.

21/133 Correspondence

As per circulated list.

21/134 Residents Time

The Town Women's Guild would like to plant a tree on the Redrow development. It was noted that Greenbelt managed open spaces although the land was still owned by Redrow.

The WI would like to carry out planting behind the Village Hall to commemorate its 95th anniversary and also in respect of the Queen's Green Canopy project.

It was reported that the garden of an empty property at the junction of Sherwood Drive and Gotch Road was very overgrown and there was concern that apart from it being an eyesore it was harbouring vermin. Cllr. Edwards said he would check the site and report it to NNC officers. **Action: SC**

21/135 To receive and approve the External Auditors Report

The Clerk presented the report and it was noted that there were no matters that gave cause for concern that legislation and regulatory requirements had not been met. The auditors did advise that the council should continue to ensure that it has regard to the level of reserves when considering future precept requests. It was proposed by Cllr. Mrs Miles-Zanger and seconded by Cllr. Mrs Carter that the report be approved. **Action: Clerk**

21/136 Accounts

- (i) The Clerk presented the latest statement of accounts correct to the latest available bank statement. Since the last meeting receipts included £12,500.00 Nursery rent, £6,715.64 VH income and £61.00 Salvation Army clothes bank.
- (ii) The following invoices were approved for payment, proposed by Cllr J Currall and seconded by Cllr. R Roberts

Cheque No. 718 cancelled.

Retrospective

28.07.21 Mrs D Miles £1078.80 Cheque No. 719

02.08.21 Clean4Shaw Ltd. £538.15 Cheque No. 720

04.08.21Staff Costs £3262.03 Cheque No.721

10.08.21 Wilson Alarm Systems Ltd £543.60 Cheque no. 722

10.08.21 Mr Giles Howard £480.00 Cheque No. 723

10.08.21 Mrs D Miles £359.99 Cheque No. 724

PKF Littlejohn LLP £480.00 Cheque No. 725 Clean4Shaw Ltd. £636.00 Cheque No. 726 Staff costs £2895.35 Cheque No. 727 R Reed £2243.81 Cheque No. 728 HMRC £496.40 Cheque No. 729

(iii) The Clerk had set up a direct debit for the registration with ICO for data protection. Annual cost is £35.

21/137 Items Requiring Urgent Attention, for Information or for the Next Agenda Nothing at this time.

21/138 Date of Next Meeting

Thursday 14th October 2021 commencing at 7:00pm. In the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 7:55pm