

DRAFT

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday
13th January 2022 at Barton Seagrave Village Hall.**

PRESENT	Councillors	Mrs D Miles Zanger Mrs C Carter Mr R Carter Mr A Dutton Mr R Roberts Mr S Edwards Mr J Currall	Chairman
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Clerk: Mr R Reed

Ms E Jones – Assistant Village Hall Operations Manager

There was one member of the public in attendance.

22/001 Apologies

Cllr. Skinner, Mr R Adshead.

22/002 Declarations of interest

There were no declarations on agenda items.

22/003 Policing matters

There was no Police officer in attendance. The Clerk had recently forwarded the latest crime report to councillors.

22/004 Minutes of the Ordinary Meeting Held on 09.12.21

Subject to an amendment to Apologies, Cllr. Edwards self-isolating and not at NNC meeting, it was proposed by Cllr. Mrs Carter and seconded by Cllr. Roberts that the minutes of the Ordinary Meeting held on 9th December 2021, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

It was noted that the date of the next meeting was incorrect.

22/005 Matters Arising

Following suggestions by Councillors, the title “Climate and Diversity Workshop” would be adopted.

Contact details for Jamie Wildman to be forwarded to Cllr. Mrs Carter to follow up offer of advice over planting in the Pocket Park. Action: CC/Clerk

The Shell filling station in Barton Road is to be contacted over the siting of the second defibrillator at the site. Action: Clerk

Gray’s Field: It was agreed to allocate a sum of £5000 in next year’s budget for a possible contribution towards the provision of a roundabout in Gray’s Field. Cllr. Edwards thought that NNC may have funds available as well. **Action: Clerk**

22/006 East Kettering update.

It was noted that the development is proceeding. It was agreed to remove this as a standard item on the agenda. Any issues of concern and/or interest that arise in the future can be covered under Planning or Councillors’ Reports. **Action: Clerk**

22/007 Rights of Way

Bryan Lade, Parish Path Warden had contacted the Clerk over the condition of a section of public footpath HL1 where it crosses the cricket field. Due to the weather conditions and the fact that the path is a well-used and popular walk, it has become very muddy and difficult to walk. The Clerk has asked Nick Bowman if the Wicksteed Trust could assist by importing some material to improve the surface.

22/008 Village Hall

Mr Adshead’s report for December, previously circulated, was discussed. Cllr. Currall said he would look at alternative coffee machines. **Action: JC**

Cllr. Carter had arranged for the solar panel system to be inspected and serviced. It had been found that the inverter needed replacement and the system brought back to working order prior to registration. Quotations are to be invited for the provision and installation of the inverter. Action: Clerk

The order for the salt bin at the VH had been placed.

Following discussion it was agreed that all appliances must be registered at the VH.

The minutes of the Village Hall Committee Meeting which had previously been circulated were discussed.

22/009 Pocket Park

Cllrs. Mrs Carter had contacted Giles Howard regarding a walk around the Pocket Park but this had been delayed due to issues over Christmas and New Year. A list of available trees had been received and Cllr. Mrs Carter would invite Mr Howard to the next meeting of the Parish Council. **Action: CC.**

The Clerk reminded all of the need to consult The Wicksteed Trust over all proposals including tree planting.

The Clerk has contacted the Trust's solicitors over the lease renewal and had been advised that the initial step should be to meet with Nick Bowman and agree the proposals for the management of the Pocket Park. The Clerk was requested to ask how many years the Trust would be prepared to allow for the lease. Cllr. Currall asked if the Parish Council could buy the spinney. **Action: Clerk**

Action: Clerk

22/010 Asset Mapping

NCALC's Asset Mapping initiative was discussed but it was felt that more information was required. This is expected in the next few weeks when further consideration will be given to the matter.

22/011 Planning Report

No planning applications had been received since the last meeting.

22/012 Councillors' Reports

Cllr. Edwards said the switching on of the new traffic signals was scheduled for next month.

Cllr. Roberts spoke of concerns over the phasing of the traffic signals at Barton Road/Woodlands Avenue junction. Cllr. Edwards said he would speak to Highways. **Action: SE**

22/013 Correspondence

As per circulated list.

Cllr. Edwards had spoken to the resident of Raven Drive who had supplied CCTV footage of an incident of driving on the footway. Copies had now been sent to the Police and Cllr. Edwards was arranging a site meeting with the highways portfolio holder.

The letter received regarding untaxed vehicles and alleged criminal activities in Grosvenor Crescent was discussed. Cllr. Edwards had spoken to the Police who would investigate the allegations. The Clerk would inform the letter's author accordingly. **Action: Clerk**

22/014 Residents Time

Concerns were raised over the untidy state of the verge on Barton Road adjacent to the cricket field with tree and hedge debris left on it and also low hanging branches that obstruct pedestrians using the verge and footway. It is believed that the hedge boundary is owned by The Wicksteed Trust and the Clerk would take the matter up with the Trust. **Action: Clerk**

Biodiversity issues were discussed along with under-planting in the Pocket Park and Cllr. Edwards said he would check if NNC had now employed a biodiversity officer. **Action: SE**

22/015 To approve the 2022/23 Budget

The Clerk had previously circulated the amended draft of next year's budget following discussions at the November meeting. Further additions were made including an item for a Christmas tree and lights. Subject to these additions. It was proposed by Cllr. R Carter and seconded by Cllr. Mrs Miles-Zanger that the budget be approved. **Action: Clerk**

22/016 To approve the 2022/23 Precept

It was proposed by Cllr. Mrs Miles-Zanger and seconded by Cllr. Edwards that the precept remain unchanged from the current year at £50,000. **Action: Clerk**

22/017 Accounts

(i) The Clerk presented the latest statement of accounts correct to the latest available bank statement. Since the last meeting receipts included £7707.89 VH income and £24.44 Salvation Army clothes bank.

(ii) The Clerk presented the budget monitoring report.

(iii) The following invoices were approved for payment, proposed by Cllr Mrs Miles-Zanger and seconded by Cllr. Currall

Retrospective

06.01.22 Staff costs (i) £2793.54 OLT

06.01.22 Staff costs (ii) £1233.04 OLT

06.01.22 HMRC £343.57 OLT

JH Glass Ltd. £108.00 OLT
A Baillie (Hygiene) & Co. £89.35 OLT
NNC Trade refuse £104.00 OLT
NNC Uncontested election costs £244.80 OLT
Clean4Shaw Ltd. £636.00 OLT
Northamptonshire ACRE £35.00 Cheque No. 744

(iii) There was no other financial business.

22/018 Items Requiring Urgent Attention, for Information or for the Next Agenda

Next agenda: Climate & Diversity Workshop; Highways (new standard item).

For councillors' information, the Clerk tabled a map showing the new parish boundary that came into effect on 1st April 2021.

22/019 Date of Next Meeting

Thursday 10th February 2022 commencing at 7:00pm. In the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 8:40pm