

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 10<sup>th</sup> February 2022 at Barton Seagrave Village Hall.**

<b>PRESENT</b>	Councillors	Mr. R Carter Mrs C Carter Mr A Dutton Mr R Roberts Mr S Edwards Mr J Currall	Chairman
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Clerk: Mr R Reed

Mr R Adshead Village Hall Operations Manager  
Ms E Jones Assistant Village Hall Operations Manager

There were three members of the public in attendance.

**22/020 Apologies**

Cllrs. Mrs Miles-Zanger, Mr C Skinner. (Both self-isolating)

**22/021 Declarations of interest**

There were no declarations on agenda items.

**22/022 Policing matters**

There was no Police officer in attendance. The Clerk had recently forwarded the latest crime report to councillors. Cllr. Skinners report regarding the recent Police questionnaire, previously circulated, was discussed. Cllr. Dutton considered that further information should be requested on the questionnaire to make responses more meaningful. Cllr. Currall expressed disappointment that again there was no Police officer in attendance. Cllr. R Carter had spoken to an officer about visiting Barton Seagrave during the recent attendance in his ward of the Police promotion bus. Cllr. Edwards said he would contact the Police, Cllr. R Carter would provide contact details. **Action: RC/SC**

**22/023 Minutes of the Ordinary Meeting Held on 13.01.22**

It was proposed by Cllr. Edwards and seconded by Cllr. Mrs C Carter that the minutes of the Ordinary Meeting held on 13<sup>th</sup> January 2022, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**22/024 Matters Arising**

Covered by agenda items.

**22/025 Highways**

Cllr. Edwards commented on current issues and said that the traffic signals were now in operation. Ian Boyes, Highways, is to arrange for timber bollards to be installed in Raven Drive to prevent vehicles being driven along the footway. Road markings are to be refurbished and meetings held with schools once Covid restrictions permit.

The small section of 40mph speed restriction is to be referred to the Speed Limit Panel for consideration of a change to 30mph.

Cllr. Roberts thanked Cllr. Edwards for his work in getting these matters dealt with.

**22/026 Rights of Way**

The Clerk had received an e-mail from Mrs Ozdemir regarding the eventual clearance of the fallen trees on the public right of way HL9 and also raising concerns about litter and dog fouling around Barton Seagrave. The Clerk's response to the e-mail had been copied to councillors.

**22/027 Village Hall**

Mr Adshead presented his report for January which had previously been circulated. The Clerk had written to the manager of the Shell filling station regarding the locating of the second defibrillator at the site and was awaiting a reply although it would no doubt have to be referred to Shell's estates department. Mr Adshead said that the dishwasher bought last year had broken down and required replacement. He discussed commercial insurance cover for appliances but the cost is likely to be prohibitive given the type of units involved.

Cllr Edwards is to look at the storage of first aid items in the defibrillator box. **Action: SE**

The bookings calendar was welcomed and Mr Adshead asked if an information screen could be purchased for the reception foyer. This was supported by the VH Management Committee.

Cllr. Currall presented his report for the Village Hall Committee. The Parish Council needs to decide what it wants to do to celebrate the Queen's Jubilee in the summer. **Action: All**

The use of a billboard screen for advertising was discussed. Cost would be £1950+VAT. There is also a need for a new printer. Consideration is to be given to leasing and Mr Adshead is to get quotes for both options. **Action: RA**

There is a need to acquire sanitary and nappy bins for both the VH and the nursery. Mr Adshead has two quotes and will seek a third. **Action: RA.**

The hearing loops are still awaited.

It was agreed that Mr Adshead looks into the acquisition of polo shirts and fleeces for him and Ms Jones. The garments to carry the VH logo. **Action: RA**

The Clerk had received two quotes for the replacement inverter for the solar panels. A third company had not responded. It was proposed by Cllr. Currall and seconded by Cllr. R Carter to place the order with Environmental Energies given their close proximity to Barton Seagrave in the event of breakdowns. **Action: Clerk**

#### **22/028 Pocket Park**

Cllrs. Mrs Carter is to meet Giles Howard this Saturday to discuss tree planting, etc. The Clerk said there had been no response from Nick Bowman regarding the points raised at the January meeting.

#### **22/029 Climate and Biodiversity Workshop**

Cllr. Dutton suggested he contact Jamie Wildman to offer advice and all were in agreement with this proposal. Cllr. Roberts suggested a newsletter be produced for circulation to schools, etc.

#### **22/030 Asset Mapping**

NCALC's Asset Mapping initiative was discussed and a grant was available if needed. There is some confusion over what details have to be recorded.

#### **22/031 Planning Report**

Cllr. Mrs Carter presented the planning report as follows:

NK/2022/0005: St Botolph's Church. No objections.

NK/2022/0039: 48 Manor Rad. No objections.

NK/2022/0041: 12 Fernie Close. No objections.

NK/2021/1013: 18 Hockney Ave. No objections but concern over close proximity to rear boundary.

NK/2021/0950: 11 Newton Road. No objections but comments over light assessment and over-development.

NK/2021/1001: 38 Cranford Road. Objection – over development, insufficient parking provision, access road, loss of green space.

#### **22/032 Councillors' Reports**

Nothing further at this time.

#### **22/033 Correspondence**

As per circulated list.

#### **22/034 Residents Time**

Chair of the WI, Linda Law, spoke of the forthcoming Queen's Jubilee and said that the WI wants to be involved in the events for the village. A revised contacts list will be available in the next two months.

Jan O'Hara spoke of the Pocket Park budget and also the need to get a replacement coffee machine.

#### **22/035 Accounts**

(i) The Clerk presented the latest statement of accounts correct to the latest available bank statement. Since the last meeting receipts included £2641.58 VH income and £21.80 Salvation Army clothes bank.

(ii) The Clerk presented the budget monitoring report.

(iii) The following invoices were approved for payment, proposed by Cllr Roberts and seconded by Cllr. Mrs Carter.

#### Retrospective

20.01.22 Env. Energies Ltd. £312.00 OLT

04.02.22 Staff costs (i) £2153.04 OLT

04.02.22 Staff costs (ii) £1182.44 OLT

04.02.22.22 HMRC £121.69 OLT

Rolec Services Ltd. £438.00 OLT  
RMC Builders Ltd. £450.00 OLT  
Clean4Shaw Ltd. £636.00 OLT  
Make Woodworking Ltd. £554.40 OLT  
Guideline Surface Marking Ltd £594.00 OLT  
R Adshead £124.09 OLT

(iii) There was no other financial business.

**22/036 Items Requiring Urgent Attention, for Information or for the Next Agenda**

Next agenda: Queen's Jubilee

**22/037 Date of Next Meeting**

Thursday 10<sup>th</sup> March 2022 commencing at 7:00pm. In the Village Hall. (*Cllr. Edwards submitted his apologies in advance*)

As there was no further urgent business the Chairman closed the public part of the meeting at 8:25pm