

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 10<sup>th</sup> March 2022 at Barton Seagrave Village Hall.**

<b>PRESENT</b>	Councillors	Mrs. Miles-Zanger Mrs C Carter Mr R Carter Mr A Dutton Mr R Roberts Mr J Currall Mr C Skinner	Chairman
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Clerk: Mr R Reed

Mr R Adshead Village Hall Operations Manager

There were two members of the public in attendance.

**22/038 Apologies**

Cllrs. Mr S Edwards

**22/039 Declarations of interest**

There were no declarations on agenda items.

**22/040 Policing matters**

There was no Police officer in attendance. The Clerk had recently forwarded the latest crime report to councillors.

Cllr. R Carter spoke of the vandalism to the telephone kiosk now owned by the Primary School. A number of glazing panels had been broken and Cllr. Roberts said he may be able to fund the repairs from his NNC Enabling Fund. Cllr. R Carter is to obtain three quotes.

**Action: RC**

Cllr. Skinner reported that the Police had carried out a day of action along Polwell Lane and approximately 20% of speed checks had resulted in FPNs.

Cllr. Currall believed the SID near Burton Latimer was not working properly, possibly requires a new battery and/or recalibrating.

**22/041 Minutes of the Ordinary Meeting Held on 10.02.22**

It was proposed by Cllr. R Carter and seconded by Cllr. Mrs C Carter that the minutes of the Ordinary Meeting held on 10<sup>th</sup> February 2022, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**22/042 Matters Arising**

The Clerk discussed the e-mail he had received from Jan O'Hara regarding the minutes of the February meeting and explained that his style of writing minutes was in line with guidance from NCALC and also a representative of the ICO. Councillors said that they had no issues with the minutes.

The Clerk had received a quote from Dave Lane at NNC for a Cone Climber installation for Gray's Field. This is in line with the allocation made for 2022/23 budget and it was proposed by Cllr. Mrs Miles-Zanger and seconded by Mrs C Carter that this should be ordered. **Action:**

**Clerk**

**22/043 Highways**

The Clerk had received an e-mail from a member of the public expressing concern over the inconsiderate parking in Belvoir Drive at the start and end of school times and vehicles being left idling for long periods while parents waited for their children. Highways and the Police had been contacted and meetings with the school will be convened once the latter's Covid restrictions have been lifted. In the meantime appropriate signage will be erected in the area.

**22/044 Rights of Way**

The Clerk was unaware of any new issues.

**22/045 Village Hall**

Mr Adshead presented his report for February which had previously been circulated. Cllr. Currall asked about advertising for the forthcoming table-top sale.

An accident had occurred at the recent dance event when an attendee tripped over one of the sleepers between the cars and suffered a minor injury treated by a nurse who was at the event. Mr Adshead confirmed that the details had been recorded in the accident book.

Mr Adshead presented petitions regarding the lack of a coffee machine.

A higher than usual gas charge for February was due to BES wrongly estimating the readings for preceding months.

Cllr Skinner asked about the income arrangements for the hall and Cllr. Mrs Miles-Zanger asked Mr Adshead to provide more information.

Cllr. Currall asked why there was a variance between the statement of accounts circulated by the Clerk and Mr Adshead's income report. The Clerk gave an explanation and said that the statement of accounts had to tie up with the bank statement and some payments may not have come through when this was issued. He further explained the arrangements over the arrangements for the Barton Seagrave Village Hall Café Ltd and a proposed meeting with accountant Steve Chambers and Cllr. Mrs Miles-Zanger.

The discussion over workwear was deferred to the private session after the public meeting.

The nappy bin service by Initial commences on 11<sup>th</sup> March.

The proposed installation of the defibrillator at the Shell filling station is progressing.

The Clerk gave an update over the repair of the solar panel system which appeared not to have been registered.

#### **22/046 Pocket Park**

Cllrs. Mrs Carter said that Giles Howard had visited the Pocket Park and carried out safety works following the recent storms.

The Clerk said that The Wicksteed Trustees were prepared to accept a 15 year lease. There were concerns about the safety of the lease.

#### **22/047 Climate and Biodiversity Workshop**

Cllr. Dutton had contacted Jamie Wildman and hopes to meet up with him in the next week or two. **Action: AD**

#### **22/048 Asset Mapping**

NCALC's Asset Mapping initiative was discussed again. Councillors were concerned about the work that would be required to complete this for Barton Seagrave, especially when North Northamptonshire Council should already hold that information inherited from NCC and the borough and district councils. It was therefore proposed by Cllr. Currall and seconded by Cllr. Skinner not to proceed with the project at this time.

#### **22/049 Queen's Jubilee**

Cllr. Currall said he wants to get arrangements sorted as soon as possible and a tea party in the Village Hall on the Saturday was suggested. children's' artwork could be displayed and background music arranged. Posters can be prepared for the ticket only event. It was proposed by Cllr. Currall and seconded by Cllr. R Carter to proceed.

#### **22/050 Planning Report**

Cllr. Mrs Carter presented the planning report as follows. Details submitted to NNC.

NK/2022/0102; 111 Barton Road. No objections.

NK/2021/0865: 9 Raven Drive. No objections.

NK/2022/0130: 10 Park View. No objections but considered that extension was very close to parking area.

NK/2021/0950 (amended): 11 Newton Road. No objections but previous comments stand and requested that neighbours' comments are taken into account.

#### **22/051 Councillors' Reports**

Cllr. Roberts spoke of issues with traffic signals.

#### **22/052 Correspondence**

As per circulated list.

#### **22/053 Residents Time**

Chair of the WI, Linda Law, requested that the notice boards are kept updated and that financial information is displayed. The Clerk said that financial information as required by the External Auditor is displayed on boards and the website upon completion of the audit.

Mrs Law discussed the Queen's Jubilee celebrations.

Mrs Cox spoke further about the vandalised telephone kiosk.

#### **22/054 Accounts**

(i) The Clerk presented the latest statement of accounts correct to the latest available bank statement. Since the last meeting receipts included £12500 Nursery rent, £5091.01 VH income and £45.54 Salvation Army clothes bank.

(ii) The Clerk presented the budget monitoring report.

(iii) The following invoices were approved for payment, proposed by Cllr Mrs Miles-Zanger and seconded by Cllr. Currall.

Retrospective

03.03.22 Staff costs (i) £1895.64 OLT

03.03.22 Staff costs (ii) £1147.24 OLT

03.03.22 HMRC £564.62 OLT

A Baillie (Hygiene) & Co. £104.21 OLT

Clean4Shaw Ltd. £636.00 OLT

RMC Builders Ltd £1762.20 OLT

RMC Builders Ltd £2758.50 OLT

Mrs Miles-Zanger £703.00 OLT

Rentokil Initial UK Ltd. £80.52 OLT

Mr Giles Howard £600.00 OLT

R Reed £2046.13 Cheque No. 745

(iii) There was no other financial business.

**22/055 Items Requiring Urgent Attention, for Information or for the Next Agenda**

Cllr. Mrs Miles-Zanger suggested acquiring a Ukraine flag.

A letter of support to be sent. Details are to be forwarded to the clerk.

**22/056 Date of Next Meeting**

Thursday 14<sup>th</sup> April 2022 commencing at 7:00pm. In the Village Hall. *(Cllr. Currall submitted his apologies in advance)*

As there was no further urgent business the Chairman closed the public part of the meeting at 8:47pm