

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 14<sup>th</sup> April 2022 at Barton Seagrave Village Hall.**

<b>PRESENT</b>	Councillors	Mrs. Miles-Zanger	Chairman
		Mrs C Carter	
		Mr A Dutton	
		Mr R Roberts	
		Mr s Edwards	

Clerk: Mr R Reed

Mr R Adshead Village Hall Operations Manager

There was one member of the public in attendance.

**22/057 Apologies**

Cllrs. Mr Currall (holiday), Mr Carter & Mr Skinner (meetings)

**22/058 Declarations of interest**

There were no declarations on agenda items.

**22/059 Policing matters**

There was no Police officer in attendance. The Clerk had recently forwarded the latest crime report to councillors. It was suggested the Clerk contacts Julie McGreavey to ask if an officer could attend every now and then. **Action: Clerk**

**22/060 Minutes of the Ordinary Meeting Held on 10.03.22**

It was proposed by Cllr. Roberts and seconded by Cllr. Mrs C Carter that the minutes of the Ordinary Meeting held on 10<sup>th</sup> March 2022, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**22/061 Matters Arising**

Covered by agenda items.

**22/062 Highways**

Cllr. Dutton had been contacted by Nick Shaw about failed street lights. It appeared that there was a shortage of components at the moment. Cllr. Edwards has subsequently spoken to the Portfolio holder to see if anything could be done to resolve the matter.

Ian Boyes had inspected the area of verge at the Barton Road/St Botolph's Road junction and considered that funds would not be available to construct a diagonal length of footway where pedestrians tend to walk. However, he had suggested the provision of a length of pedestrian barrier to try and guide pedestrians on to the existing footway. It was agreed to take up this offer. **Action: Clerk**

**22/063 Rights of Way**

The Clerk was unaware of any new issues.

It was noted that a hand gate had been erected at the end of HL1 opposite the filling station by persons unknown. The Clerk pointed out that this was unlawful and was an unauthorised obstruction of a public right of way. It was agreed not to take any action at this time but if and when it was noted by Highways it would probably be removed.

**22/064 Village Hall**

Mr Adshead presented his report for March which had previously been circulated.

The use and income from the EV charging points was discussed and Mr Adshead is to see how other local rates compare with the Parish Councils. **Action: RA**

It was agreed to publicise the availability of the charging points and a post is to be put on the website. **Action: Clerk.**

The Business Rates demand had been received and it was noted that these remain unchanged from last year.

The Clerk had received an e-mail from Linda Law of the WI regarding damage to the Institute's commemorative tree at the rear of the VH. Mr Adshead understood that it had been damaged by children attending a recent party but he said that the tree appeared to be alright and was in bud.

**22/065 Pocket Park**

Giles Howard had submitted prices for various tree species for the Pocket Park. It was considered that it was getting late in the season for planting bare root stock now and Cllr.

Edwards suggested leaving it until the lease was sorted at the end of the year although the Parish Council should go ahead with registering for the Queen's Jubilee. **Action: CC**

**22/066 Climate and Biodiversity Working Party**

Cllr. Dutton was liaising with Jamie Wildman and although the latter is keen to assist he has limited time at the moment. Cllr. Dutton plans to launch the initiative in June. **Action: AD**

**22/067 Queen's Jubilee**

There was no further progress to report at this time.

**22/068 Planning Report**

Owing to councillor involvement in NNC and KTC work, it had not been possible to convene a planning meeting prior to the full PC meeting and the Clerk was asked to request an extension of the response time to the end of the month. **Action: Clerk**

**22/069 Councillors' Reports**

Nothing at this time.

**22/070 Correspondence**

As per circulated list.

**22/071 Barton Seagrave Residents Time**

Seasonal planting discussed.

**22/072 Accounts**

- (i) The Clerk presented the latest statement of accounts correct to the latest available bank statement. Since the last meeting receipts comprised £8433.42 VH income. The newly introduced bank charges were discussed.
- (ii) the Clerk presented the Bank Reconciliation statement to 31.03.22
- (iii) The Clerk presented the budget monitoring report.
- (iv) The following invoices were approved for payment, proposed by Cllr Mrs Miles-Zanger and seconded by Cllr. Roberts.

Retrospective

06.04.22 Staff costs (i) £1222.04 OLT

06.04.22 First Advantage £30.00 OLT

06.04.22 First Advantage £94.00 OLT

08.04.22 Staff costs (ii) £2116.64 OLT

HMRC £1175.62 OLT

NNC Trade refuse £104.00 OLT

Clean4Shaw Ltd. £636.00 OLT

Rentokil Initial UK Ltd. £26.52 OLT

R Adshead £172.92 OLT

- (v) the Clerk had received a further quote from NNC for the Cone Climber of £7843.20 including installation costs. NNC to be asked to meet the installation cost element.

**Action: Clerk**

- (vi) The precept payment details were noted.
- (vii) The Clerk had previously circulated the new pay rates and back pay following the recent national pay award and this was agreed.

**22/073 Items Requiring Urgent Attention, for Information or for the Next Agenda**

The Parish Council sadly records the recent death of Maurice Bayes.

**22/074 Date of Next Meeting**

Thursday 14<sup>th</sup> April 2022 commencing at 7:00pm. In the Village Hall. This will follow the Annual Parish Meeting and the Annual Meeting of the Parish Council.

As there was no further urgent business the Chairman closed the public part of the meeting at 7:52pm