

DRAFT

Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 12th May 2022 at Barton Seagrave Village Hall immediately following the Annual Meeting of the Parish Council.

PRESENT	Councillors	Mrs. Miles-Zanger Mrs C Carter Mr A Dutton Mr R Roberts Mr S Edwards Mrs C Carter Mr C Skinner Mr J Currall	Chairman
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Clerk: Mr R Reed

Mr R Adshead Village Hall Operations Manager

There was one member of the public in attendance.

22/075 Apologies

None

22/076 Declarations of interest

There were no declarations on agenda items.

22/077 Policing matters

Two Police officers had attended the Annual Parish Meeting and gave their report prior to that meeting to enable them to return to operational duties. Their report is summarised below:

There had been no major crime incidents in the Parish although there had been a number of fire related incidents which were under investigation. PCSO Mike Bows is the local officer. Cllr. Roberts spoke of his concern over driver behaviour at the current road works. The officers said they would address this. Cllr. Mrs Miles-Zanger thanked the officers for their attendance at the meeting.

22/078 Minutes of the Ordinary Meeting Held on 14.04.22

It was proposed by Cllr. Carter and seconded by Cllr. Currall that the minutes of the Ordinary Meeting held on 14th April 2022, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

22/079 Matters Arising

It was agreed to ask NNC to proceed with the acquisition and installation of a cone climber for Gray's Field with NNC paying the installation costs. **Action: Clerk**

Cllr. R Carter had obtained a quote of £289.80 for replacement glazing following vandalism of the telephone kiosk and would arrange the repairs. Cllr. Roberts said he could cover the cost from his empowerment fund.

22/080 Highways

(This item was added to the agenda)

Cllr. Roberts discussed the roadworks on Barton Hill.

The speed limit panel had agreed to change the existing 40mph section on Barton Hill to 30mph. There is no date for implementation yet as it has to go through the necessary procedures.

Cllr. Currall suggested a walkabout by councillors to look at highway needs.

Cllr. Skinner spoke of issues with the new traffic signals at the Warkton Lane junction. Cllr. Edwards said that a safety audit had been carried out but he had asked for a review. It was suggested that a meeting be arranged with Highways. **Action: Clerk**

22/081 Rights of Way

The Clerk had received a report of fallen trees on the footpath adjacent to Gotch Road. Highways require these to be reported on Fix My Street so he was waiting for further details.

22/082 Village Hall

Mr Adshead presented his report for April which had previously been circulated.

There was some doubt over the EV charging point and Mr Adshead said he would get it checked. **Action: RA**

Some of the garden furniture needed replacement and Mr Adshead would get prices for the next meeting. **Action: RA**

In response to a question from Cllr. Mrs Miles-Zanger it was confirmed that the testing of the fire alarm was carried out randomly on a weekly basis.

The inverter for the solar panels was now fitted and the registration was in place.

Cllr. Currall expressed concern about cash being on the premises and asked that clients paid via BACS wherever possible. Mr Adshead said he banked cash fortnightly and would make enquiries at the Post Office. **Action: RA**

22/083 Pocket Park

Cllr. Mrs Carter said that the tree had been registered for the Queen's Green Canopy project.

22/084 Climate and Biodiversity Working Party

Cllr. Dutton circulated a resolution for approval. After discussion and minor amendment this was approved, proposed by Cllr. Dutton and seconded by Cllr. Edwards.

22/085 Queen's Jubilee

Cllr. R Carter is to acquire a Jubilee flag. **Action: RC**

There had been little or no interest by residents in the holding of an afternoon tea at the Village Hall due to other events that were being organised so it was agreed not to pursue this matter but Mr Adshead would arrange for the VH to be decorated.

22/086 Additional Flag Pole

A flagpole at the War Memorial was discussed but residents would have to be consulted.

22/087 To Receive the Annual Review of:

Financial Regulations: These were revised in line with the 2019 regulations

Risk Assessment: This is considered to meet the council's needs.

Internal audit arrangements: These are considered to meet the council's needs.

Insurance: The policy is due for renewal early July so the Clerk expects to receive the renewal details shortly. Once received he will circulate them so that councillors can consider the adequacy of the cover and request any changes prior to the due date. **Action: Clerk**

22/088 To approve the Internal Auditor's report

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Roberts that the report be approved.

22/089 To approve the Governance Statement of the Annual Audit Return

It was proposed by Cllr. Currall and seconded by Cllr. R Carter that the statement be approved.

22/090 To approve the Accounting Statement of the Annual Audit Return

It was proposed by Cllr. Mrs Miles Zanger and seconded by Cllr. Mrs C Carter that the statement be approved.

22/091 Planning Report

NK/2022/0282: 5 Henley Close. Considered to overpower plot and over development.

NK/2022/0267: 89 Belvoir Drive. No objections

NK/2022/0249: 2 Yateley Drive. No objections

NK/2022/ 5 Salcey Close. Large extension which overpowers plot.

22/092 Councillors' Reports

Nothing at this time.

22/093 Correspondence

As per circulated list.

22/094 Barton Seagrave Residents Time

Nothing at this time

22/095 Accounts

- (i) The Clerk presented the latest statement of accounts correct to the latest available bank statement. Since the last meeting receipts comprised £5273.17 VH income, Precept £50000 and Salvation Army £51.50.
- (ii) The Clerk presented the budget monitoring report.
- (iii) The following invoices were approved for payment, proposed by Cllr Roberts and seconded by Cllr. Currall.

Retrospective

05.05.22 Staff costs £2304.52 OLT

05.05.22 Lamb & Holmes £250.00 OLT

05.05.22 Rentokil Initial UK Ltd. £26.52 OLT

Clean4Sure Ltd. £636.00 OLT
Trade Management Services (Reimburse Mrs Miles) £30.00 OLT
HMRC P30 PAYE £745.48 OLT
Ian Arnott £150.00 OLT
A Baillie (Hygiene) & Co. £74.21 OLT

- (iv) The level of Bank Charges was discussed and following advice from Mr Ian Arnott the Clerk had e-mailed NatWest to ask why the balance held in the account was not taken into consideration when setting the charges.

22/096 Items Requiring Urgent Attention, for Information or for the Next Agenda

Nothing at this time.

22/097 Date of Next Meeting

Thursday 9th June 2022 commencing at 7:00pm. In the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 8:50pm