

## Barton Seagrave Parish Council Meeting 8<sup>th</sup> September 2022

### Parish Clerk's Report

Following the announcement of the death of HM Queen Elizabeth II shortly before the scheduled start, councillors decided to cancel the meeting. It was necessary to deal with some urgent business and this is detailed below. These actions, along with this report will be approved retrospectively at the next meeting on 13<sup>th</sup> October 2022.

Present

Councillors Mrs Miles-Zanger, Mr R Carter, Mrs C Carter, Mr S Edwards, Mr A Dutton, Mr J Currall.

Richard Reed – Clerk

Mr R Adshead

There were no members of the public in attendance.

Apologies had previously been received from Cllr. Roberts

1) As a mark of respect to HM Queen Elizabeth II, it was decided to close the Village Hall until Monday 12<sup>th</sup> September 2022. Mr Adshead would contact those with bookings during this period. **Action: RA**

2) It was agreed that the Clerk would contact Lamb & Holmes and ask the solicitors to liaise with The Wicksteed Trust solicitors over the renewal of the Pocket Park lease. **Action: Clerk**

3) The statement of accounts and budget monitoring report, both correct to the latest bank statement had previously been circulated to councillors.

4) It was agreed that the following payments be approved:

Retrospective A Baillie (Hygiene) & Co. £129.05 OLT.

Retrospective Initial £26.52 OLT

Retrospective Clean4Shaw Ltd £626.00 OLT

Retrospective Staff costs £2488.55 OLT

Retrospective HMRC £792.70 OLT

Retrospective Cardinus £156.00 OLT

Retrospective Wilson Alarm Systems Ltd £582.00 OLT

Retrospective JH Glass Ltd £384.00 OLT

Retrospective Staff costs £2146.55 OLT

Retrospective HMRC £622.20 OLT

Sumup Payments Ltd £82.80 (Reimburse Mrs Miles) OLT

Initial £26.52 OLT

Clean4Shaw Ltd £636.00 OLT

Nineteen Bookkeeping £180.00 OLT

PKF Littlejohn LLP £480.00 OLT

R Reed £2249.01 Cheque No. 747

HMRC £505.00 OLT

Rob Robinson Roofing £336.00 OLT

- 5) It was agreed to continue with the SAAA arrangements for the external Annual Audit.
- 6) The Annual Audit report for 2021/22 had been received from PKF Littlejohn LLP who stated that no matters had come to their attention giving cause for concern that the relevant legislation and regulatory requirements had not been met. They did state that the council should have regard to the level of reserves held when considering future precept requests and any earmarked reserves should be considered and formally approved by the council.
- 7) Date of next meeting: 13<sup>th</sup> October 2022