

**DRAFT**

**Minutes of the Ordinary Meeting of Barton Seagrave Parish Council held on Thursday 11<sup>th</sup> May 2023 at Barton Seagrave Village Hall immediately following the Annual Meeting of the Parish Council.**

<b>PRESENT</b>	Councillors	Mrs. Miles-Zanger Mrs C Carter Mr A Dutton Mr R Roberts Mr S Edwards Mrs C Carter Mr J Currall	Chairman
	Clerk:	Mr R Reed	

There was one member of the public in attendance.

**23/076 Apologies**

Cllr. Skinner, Mr R Adshead

**23/077 Declarations of interest**

There were no declarations on agenda items.

**23/078 Policing matters**

There were no officers in attendance. The Clerk had circulated the latest report. Unfortunately, owing to its formatting, it did not lend itself to ready conversion to a pdf for posting on the website however it should be accessible on the Northants Police site.

Cllr Currall said that the dates of the PCSO's attendance at the Village Hall had been posted on the Parish Council's Facebook.

Cllr. Dutton raised concerns about the increase in fraud crime. Items giving advice on this are to be posted on Facebook. **Action: JC**

**23/079 Minutes of the Ordinary Meeting Held on 13.04.23**

It was proposed by Cllr. R Carter and seconded by Cllr. Roberts that the minutes of the Ordinary Meeting held on 13<sup>th</sup> April 2023, having previously been circulated, be accepted and signed as a true record of that meeting. This was agreed unanimously.

**23/080 Matters Arising**

The Clerk read the response from Highways over the deferment of the footway works in Cottesmore Avenue. The Clerk was asked to contact Graham Lawman at NNC, copied to Graham Kane, and state that while the Parish Council accepted a delay in the works, it did not want the scheme cancelled. **Action: Clerk**

**23/081 Rights of Way**

There were no reports of issues at this time.

**23/082 Village Hall**

Mr Adshead's report had been circulated.

Cllr. Currall had concerns over the removal of the sand at the rear of the carpark.

Cllr. Edwards said he would look at disposing of the old white goods. **Action: SE**

Following Mr Adshead's recent training courses, the question was asked about the display and location of certificates. This is to be looked at.

**23/083 Pocket Park**

Cllr. Mrs Carter said that consideration was being given to the suggested Forest School. The Clerk advised caution in taking this too far until the new lease was finalised.

Signage is needed to remind dog walkers to remove faeces. Cllr. Edwards said he would see if NNC would provide some. **Action: SE**

**23/084 Climate and Biodiversity Working Party**

The next meeting of the Working Party is scheduled for Thursday 1<sup>st</sup> June 2023.

**23/085 To Receive the Annual Review of:**

Financial Regulations: NALC is preparing a new model document for publication in 2024.

Risk Assessment: This is considered to meet the council's needs.

Internal audit arrangements: As Ian Arnott is retiring, alternative arrangements will be necessary. The Clerk is liaising with Ian over a possible replacement. **Action: Clerk**

Insurance: The policy is due for renewal early July so the Clerk expects to receive the renewal details shortly. Depending on the stage of the long term agreement, an alternative quote may be sought. **Action: Clerk**

**23/086 To approve the Internal Auditor's report**

It was proposed by Cllr. Currall and seconded by Cllr. Mrs D Miles that the report be approved.

**23/087 To approve the Governance Statement of the Annual Audit Return**

It was proposed by Cllr. R Carter and seconded by Cllr. Mrs C Carter that the statement be approved.

**23/088 To approve the Accounting Statement of the Annual Audit Return**

It was proposed by Cllr. Roberts and seconded by Cllr. Dutton that the statement be approved.

**23/089 Planning Report**

NK/2023/0226: 15. Communications mast, Barton Road. Objection as site is too close to residential properties.

NK/2023/0186: 3 Cottesbrooke Lane. No objections.

**23/090 Barton Seagrave Residents**

Linda Law stated that the new Facebook listed a lot of events for Burton Latimer. Cllr. Currall responded stating the many Barton Seagrave residents use facilities and attend events in Burton Latimer. Also, the Facebook is in its early stages and will develop over the coming months.

In response to the situation over the coronation commemorative seat, Cllr. R Carter said that it is to be installed adjacent to the bus shelter on Polwell Lane south of the A114 and was just waiting for the contractor to carry out the work.

In reply to the question, was the Village Hall profitable, the Clerk said that over the last six years since the opening of the hall, the Parish Council had reduced the precept from £70,000 to £45,000 this year and the yearend balance, year on year was increasing, a matter of concern for the external auditor but one considered necessary to enable repairs and renewals to be accommodated.

**23/091 Correspondence**

As per circulated list.

**23/092 Accounts**

- (i) The Clerk presented the latest statement of accounts correct to the end of April.. Since the last meeting receipts comprised £45,000 precept, £3,305.59 VH income and Salvation Army £55.21.
- (ii) The Clerk presented the budget monitoring report.
- (iii) The following invoices were approved for payment, proposed by Cllr R Carter and seconded by Cllr. Roberts.

Retrospective

17.04.23 R Carter £84.97 OLT

04.05.23 R Adshead £2,245.34 OLT

Initial £26.52 OLT

Clean4Sure Ltd. £674.16 OLT

Virtual College £60.00 Debit card

Asda £56.00 Debit card

ESPO £48.96 Debit card

A Baillie (Hygiene) & Co £57.48 OLT

HMRC P30 PAYE £636.91 OLT

Ian Arnott £150.00 OLT

Mrs D Miles £27.65 OLT

C Skinner £484.00 OLT

JH Glass £439.20 OLT

- (iv) There was no further financial business

**23/093 Items Requiring Urgent Attention, for Information or for the Next Agenda**

Nothing at this time.

**23/094 Date of Next Meeting**

Thursday 8<sup>th</sup> June 2022 commencing at 7:00pm. In the Village Hall.

As there was no further urgent business the Chairman closed the public part of the meeting at 8:00pm