



BARTON SEAGRAVE PARISH COUNCIL
 Parish Clerk: Debbie Egan
 Barton Seagrave village Hall
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Minutes of the Grants Committee meeting of Barton Seagrave Parish Council held on Thursday 3 July 2025 at Barton Seagrave Village Hall at 6:30pm.

Present: Cllr Robin Carter, Cllr Tina Murphy, Cllr John Currall, Cllr Paul Marks

Clare Wills – Assistant Clerk to the Council

Meeting opened at 6:30pm	Actions
<p>No public in attendance</p> <p>GC25/05 Cllr Marks voted Chair – proposed by Cllr Currall and seconded by Cllr Carter</p> <p>GC25/06 No Apologies</p> <p>GC25/07 A discussion took place around the leaflet and how best to advertise. Also, what procedure other town councils have around their grant advertising etc. It was agreed the councillors will review the leaflet independently and return any comments no later than 10 July to the assistant clerk.</p> <p>Once the leaflet has been agreed, the following Councillors will distribute to the following hubs within Barton Seagrave:</p> <ul style="list-style-type: none"> - Cllr Murphy, the Post Office - Cllr Hunter, the Stirrup Cup and Budgens - Cllr Carter, will display in all noticeboards - Cllr Hunter suggested the website - Leaflets also to be displayed in and around the Village Hall <p>It was agreed by all the window of submitting Grant Applications will run from 1st September through until 5:30pm 30th September 2025.</p>	<p>All – AP1</p> <p>Complete</p>

<p>Applicants can email assistantclerk.bartonseagravepc@outlook.com for an application form and return the completed form along with required documentation within the specified timescale.</p> <p>It was agreed the Committee will meet again around the 14th October to finalise application decisions – Assistant Clerk to email to the Committee a score sheet, in order for applications to be scored equally and transparently.</p> <p>Advertising starts from 1st August 2025 throughout all of August through the agreed hubs, followed by advertising on the Facebook page.</p> <p>A discussion took place around assisting with the completion of the applications, it was confirmed in the Grants Policy it states Voluntary Sector Network can assist with the completion of a grant application should the applicant require support.</p>	<p>AS – AP2</p> <p>Complete</p>
<p>Meeting closed 7:40pm</p>	