



BARTON SEAGRAVE PARISH COUNCIL
 Parish Clerk: Debbie Egan
 Barton Seagrave village Hall
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 Barton Seagrave
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Minutes of the meeting of Barton Seagrave Parish Council held on Tuesday 9 December 2025 at Barton Seagrave Village Hall at 7pm.

Present:

- Cllr Robin Carter
- Cllr John Currall
- Cllr Paul Marks
- Cllr Tina Murphy
- Cllr Tim Sharman
- Cllr John Hunter
- Cllr Jan O'Hara

Also in attendance

- Ms D Egan Clerk to the Council
- Mrs C Wills Assistant Clerk to the Council
- Mr Richard Adshead Village Hall Manager
- Mr Mike Bowes PCSO
- NNC Ward Councillors, Cllr M Eglin, Cllr L Gibbs

	Action
<p>25/150 - To receive and approve apologies for absence</p> <p>Cllr N Currall submitted apologies</p> <p>Approved – proposed by Cllr J Currall, seconded by Cllr Marks</p> <p>RESOLVED; That Cllr N Currall's absence be approved</p>	
<p>25/151 - Public participation session</p> <p>3 MOP in attendance</p> <p>Barton Seagrave Postmaster addressed the Council regarding his concerns over the proposed relocation of the bus stop/pedestrian crossing. BS Post Office is one of the</p>	

<p>busiest and this proposal would have a severely detrimental effect on parking, safety and security of the general public.</p> <p>The PC responded to say that they share the concerns raised. As of yet, the PC has had no notification of this, it has not yet gone to full planning. It has already been discussed at the recent planning meeting and formal objections will be submitted once this goes to full planning stage.</p> <p>Cllr O'Hara will investigate what is happening with this.</p>	JH
<p>25/152 – To receive declarations of interest under the Council's Code of Conduct related to business on the agenda</p> <p>None</p> <p>RESOLVED: That the above is noted</p>	
<p>25/153 – To receive and approve for signature the minutes of the meeting held on Tuesday 11 November 2025</p> <p>RESOLVED: That the minutes be approved, signed by the Chair as a correct record of the meeting</p>	
<p>25/154 To receive the minutes of a) Events Committee of 12 November b) VH Working Group of 19 November c) Planning Committee of 25 November</p> <p>RESOLVED: That the above is noted</p>	
<p>25/155 – Barton Seagrave' no cold call zone'</p> <p>Information re; no cold call zone' was circulated to all Councillors prior to the meeting. PCSO Mike Bowes was asked about this, and he reported that he has not been made aware of any of this type of activity in the area The Councillors agreed that at present they did not feel that there were issues with persistent cold callers in the area.</p> <p>It was agreed that residents should be referred to PCSO Mike Bowes via his monthly surgery at the Village Hall if residents were experiencing issues with cold callers. Evidence could then be gathered to inform any potential action moving forward.</p> <p>RESOLVED; That the above is noted</p>	
<p>25/156 – Village Hall</p> <p>(i) Village Hall Report - Mr Adshead had previously circulated the report as follows.</p> <p>Village Hall update for November 2025</p>	

November saw an extremely busy month with all groups running to schedule and kid's parties and adult functions taking place at weekends, several one-off meetings still taking place during the week filling vacant areas and the meeting room being used twice a week in the mornings and all day Wednesday.

The craft fair on the 1st November had a good turn out with steady flow by people dropping by with a good variety of stalls, with the Cransley Hospice craft fair on the 15th November which was well attended and good selection of stalls

The new baby massage session starting on the 13th October has turned out to be a popular class and hope to continue, also Bradders Academy under 4 footballs will be using the main hall on a add hot during the winter months if wet weather. Baby sensory on a Wednesday morning have extended their time into the afternoon on a trail due to popular demands.

Burton Latimer outdoor rounders team have come inside for the winter months so that they can still practice on a Thursday evening.

Forthcoming events

- 13th December Santa Grotto of Hope
- 18th December Visit Santas Grotto and crafts
- 23rd December Pantomime
- 25th January Kings Dance competition
- 8th February Adults only Pantomime
- 19th February Qigong & Sound session
- 7th March Barn Dance
- 28th March Craft Fair Children in Need
- 26th April KMCC Round 2 National Championship
- 28th November Craft Fair Children in Need

Other items

· The warm room, the village hall started its warm space in November and during this period we served a total of 151 drinks, the warm space is open Monday to Friday during 09.30-15.30. newspapers are supplied daily along with games and jigsaw puzzles if required.

· Salvation Army clothing bank, As you are all aware the second-hand textile sector has experienced a sustained decline over the past 24 months, with no indication when this trend will reverse in the near future. This downturn is primarily driven by the global economic pressures and rising operational costs. They have therefore had to make the difficult decision to discontinue all profit share payments to all partners

effective from 7th December 2025. As there are no other company that can offer a return on textiles, I proposed that we continue with the recycling bin at the village hall as it is heavily used by the people on the estate and BS village and hope that this may pick up in the future.

· PCSO Mike Bowers is running police surgeries on a Wednesday 19.30-21.00 which dates are listed below the dates for the rest of 2025 10th December, the dates for 2026 are as followed 7th January 4th March 1st April 29th April 27th May 22nd July 19th August 14th October 11th November 9th December.

· Policies attached is the list of current polices that we have in place and that are being worked on.

- (ii) Village Hall Flag – it was approved to purchase a flag for the Village Hall and that this will be displayed at all times.

RESOLVED; To action the above

25/157 – Councillors' reports

Reports received from.

COUNCILLOR T SHARMAN REPORT. NOVEMBER 2025

Wallis's Spinney Pocket Park:

6 November 2025: This evening I gave a short speech at the Manor Oak Homes Inquiry at Thrapston. In my short piece I mentioned the Pocket Park and the connecting footpaths and how it could all be impacted by the Manor Oak development, if it gets the go ahead.

19 November 2025: Today I began sweeping up leaves on the Belvoir Drive tarmac pavement which borders the Pocket Park. I concentrated on the section of the pavement between the electricity sub station and the Primary School Access road as the leaves had become a slip hazard. Unfortunately, I was only able to sweep up less than 10m of path as my yard broom snapped!

21 November 2025: With a new broom I managed to carry out some more sweeping of the pavement beside the Pocket Park. I noticed that a kind person had already swept leaves from the shorter section of pavement from the school Access road towards the shops and also on the School Access road pavement.

24 November 2025: Today I finished off leaf sweeping bedside the Pocket Park.

Cllr T Sharman 1st December 2025

NNC Councillor Report for December 2025

Date: 9 December 2025

On Thursday 11th December, North Northamptonshire Council (NNC) councillors will vote on the new Corporate Plan 2025–2029. The plan is built around four key themes: Family, Community, Prosperity, and Stronger, Smarter, Fairer Public Services. Following an extensive public consultation exercise, the plan has received tremendous support from residents, businesses and community groups across the unitary authority. We are excited for this clear, community-led, strategic direction for the years ahead.

Following the last parish council meeting, NNC Leader Cllr Griffiths is actively working to establish formal lines of communication between the unitary authority and all parish and town councils. This is a positive step towards better joint working and ensuring local voices continue to be heard.

This month we have been dealing with several housing cases, following up with officers where updates have been delayed and making sure residents receive clear and timely information. We have also questioned how certain offers were made when they did not meet the assessed needs of the applicants.

We have continued to chase highways issues, including potholes, unadopted estate roads and progress on the A6 improvement works. We have been checking the weekly maintenance updates and raising Burton Latimer locations that residents report to us.

We have responded promptly to residents who have contacted us about housing, roads, anti-social behaviour and general council matters, keeping them updated as new information comes in.

We have also checked with officers about winter readiness, confirming gritting routes through the town and the support available for vulnerable residents during the colder months.

In his Vice Chair role, Cllr Chris Eglin attended a number of civic events, including the opening night of Beauty and the Beast at the Castle Theatre and several other local community invitations.

We have been active in our committee work, including preparing questions on the recent education outcomes report and reviewing the Audit and Governance papers ahead of the December meeting.

Cllr Gibbs has attended a number of budget scrutiny meetings over the past month, supporting the Corporate Scrutiny Committee with their recommendations to the Executive on next year's budget.

As always, please don't hesitate to get in touch with any of us if we can help with council-related issues.

NNC Corporate Plan -

<https://northnorthants.moderngov.co.uk/documents/g2264/Public%20reports%20pack%2011th-Dec-2025%2018.00%20Council.pdf?T=10> December edition of Local Link - Sway

Report prepared on behalf of: Cllr Gibbs, Cllr Eglin, Cllr O'Hara

COUNCILLOR ROBIN CARTER

Cllr Robin Carter (Chair) thanked all of The Councillors for their support with the Christmas event. It was a lovely evening and enjoyed by all. Thank you letters have been sent to the Church and the Resident. Request for Thank you letter to be sent to the school.

Clerk

RESOLVED: That the above reports are noted

25/158 – Finance/Accounts and governance matters

- a) Presentation and approval of monthly statements and bank reconciliation for November 25

Balance reconciled as follows; to November 30 2025, **£228,295.53**

RESOLVED: To approve the monthly statement and bank reconciliation.

- b) The invoice list of payments for November had been previously circulated:

**Barton Seagrave Parish Council
Invoice List (November 2025)
Date of meeting 9.12.2025**

Invoice Date	Creditor	Service	Amount
Retrospective 04.12.2025	HMRC	P30	£1010.92
Retrospective 04.12.2025	salary	November salary	£2453.42
Retrospective 04.12.2025	salary	November Salary	£905.10
Retrospective 04.12.2025	salary	November Salary	£718.91
Retrospective 01.12.2025	expenses	November expenses	£80.28
Retrospective 01.12.2025	expenses	November expenses	£104.30
Retrospective. 04.12.2025	salary	November salary	£1142.29
Retrospective 20.11.2025	Initial	Cleaning supplies	£32.02
Retrospective 1.12.2025	Scribe	Accounting Package	£42.00
Retrospective 21.10.2025	Core publications	Foamex posters Xmas	£48.00
Retrospective 06.11.2025	Clymac	Works on fire alarm system	£239.40
Retrospective 20.11.2025	Baillie hygiene	Washroom supplies	£122.28
Retrospective 19.11.2025	Warnes garden services	treeworks	£700.00
Retrospective 1.12.2025	RF Current Solutions	Xmas Tree electrics	£300.00
Retrospective 30.11.2025	Bibby clean4shaw	Cleaning vh	£674.16

For approval 13.12.25	Curtis Website Design	VH website maintenance and support	£210.00
For approval 30.12.2025	R F Blount	Service of vh boiler	£151.20

Signed.....Clerk Approved.....Chairman

RESOLVED: To approve the payments as on the circulated list

- c) Any other financial/governance business
 - (i) Approval of budget and precept

The Clerk had circulated draft budgets with precepts of £60k, £70k, and £100k (shown below). The proposed budget had been prepared based on certain assumptions and forecasts; however, it may be adjusted in line with actual expenditure requirements.

Discussion ensued regarding the historic reduction of the precept and subsequent increase last year, level of reserves and the ambition of the new PC to achieve more. It was discussed that an increase to £100k precept would enable the PC to.

- replace all of the Village Signs
- increase the maintenance budget to allow the Parish Council to take on additional responsibilities from NNC for the upkeep of the Village.

BARTON SEAGRAVE PARISH COUNCIL

	2026-2027	2027-2028	2026-2027	2027-2028	2026-27	2027-28
Draft budget 2025-26 showing precept amounts of ;	£60,000	forecast	£70,000	forecast	£100,000	forecast
	2026-2027					
Parish Council expenditure	proposed					
Administration						
Employment costs	34000	34000	34000	34000	34000	34000
Employment expenses, travel, etc.	2000	2000	2000	2000	2000	2000
General costs, postage, etc.	200	200	200	200	200	200
PAYE Annual Fee	600	600	600	600	600	600
Bank charges	420	420	420	420	420	420
external Audit	550	550	550	550	550	550
Insurance	5650	5650	5650	5650	5650	5650
accounting package	550	550	550	550	550	550
Website development/maintenance	1000	1000	1000	1000	1000	1000
Chair's allowance	500	500	500	500	500	500
Section 137 expenditure	5000	5000	5000	5000	5000	5000
Subscriptions						
NCALC/internal audit	3000	3000	3000	3000	3000	3000
ICO	80	80	80	80	80	80
Other						
Professional fees (Parish Council general)	5000	5000	5000	5000	5000	5000
Training	2000	2000	2000	2000	2000	2000
Village Sign	1250	1250	1250	1250	26250	26250
Repairs to notice board	250	250	250	250	250	250
Pocket Park	4750	4750	4750	4750	4750	4750

benches & litter bins	6000	6000	6000	6000	6000	6000
VAS/speed safety	5000	5000	5000	5000	5000	5000
War Memorial	500	500	500	500	500	500
Defibrillator	2500	2500	2500	2500	2500	2500
Maintenance budget	10000	10000	10000	10000	25000	25000
Events	1500	1500	1500	1500	1500	1500
Christmas tree/decorations	2000	2000	2000	2000	2000	2000
Grants	3000	3000	3000	3000	3000	3000
Neighbourhood Plan	10000	10000	10000	10000	10000	10000
Parish Council Expenditure	107300	107300	107300	107300	147300	147300
5% uplift		5365		5365		7365
Total	107300	112665		112665		154665
Village Hall expenditure						
Professional fees	2000	2000	2000	2000	2000	2000
Business Rates	15000	15000	15000	15000	15000	15000
Gas	7000	7000	7000	7000	7000	7000
Electricity	5500	5500	5500	5500	5500	5500
Water	2000	2000	2000	2000	2000	2000
BT	800	800	800	800	800	800
Operational Management	50000	50000	50000	50000	50000	50000
KBC Waste collection	650	650	650	650	650	650
Fire extinguisher service	300	300	300	300	300	300
Alarm systems	1650	1650	1650	1650	1650	1650
Door service	500	500	500	500	500	500
Cleaning Services	9000	9000	9000	9000	9000	9000
Licences	3000	3000	3000	3000	3000	3000
BOC	100	100	100	100	100	100
Air conditioning	1200	1200	1200	1200	1200	1200
Bollards/EV Charging points	250	250	250	250	250	250
Initial						
Village Hall café supplies	7000	7000	7000	7000	7000	7000
Uniforms	300	300	300	300	300	300
Village hall expenditure	106250	106250	106250	106250	106250	106250
5% uplift		5313		5313		5313
Total	106250	111563		111563		111563
Total expenditure	213550	224228	213550	224228	253550	266228
PC Income						
Precept	60000	60000	70000	70000	100000	100000
VAT	6000	6000	6000	6000	6000	6000
total pc income	66000	66000	76000	76000	106000	106000
VH Income						
Village Hall	65000	65000	65000	65000	65000	65000
Nursery lease	25000	25000	25000	25000	25000	25000
Salvation Army Clothes Bank	200	200	200	200	200	200
Village hall café	19000	19000	19000	19000	19000	19000

total village hall income	109200	109200	109200	109200	109200	109200
total income	175200	175200	185200	185200	215200	215200
Total expenditure	213550	224228	213550	224228	253550	266228
total income	175200	175200	185200	185200	215200	215200
Shortfall	38350	49028	28350	39028	38350	51028
opening balance	171251	132901	171251	132901	171251	132901
contribution from reserves	38350	49028	28350	39028	38350	51028
balance at year end	132901	83873	142901	93873	132901	81873

Further Potential contingency spend for village hall of up to £23k
Further Potential contingency spend for pc of up to £19.5k

The following table shows the actual cost annually for 2025/26 on a Band D property for each of the precept amounts.

BSPC PRECEPT TABLE

Parish Council Precept Information	Precept	Precept	Precept
2026/27 precept	£60,000	£70,000	£100,000
2026/27 Taxbase (draft)	2662	2662	2662
2026/27 Band D charge	£22.54	£26.30	£37.56
2025/26 Band D charge	£22.64		
Annual increase	-£ 0.10	£3.65	£14.92
Weekly increase		£0.07	£0.28
Percentage increase	-0.5%	16.1%	63.4%

Cllr O'Hara proposed a precept of £70k, seconded by Cllr Marks.
Cllr O'Hara requested that the vote be recorded.

	Recorded Vote
Councillor O'Hara	In Favour
Councillor Marks	In Favour
Councillor Murphy	Against
Councillor Hunter	Against
Councillor Sharman	Against

Councillor J Currall	Against	
Councillor Carter	Against	
Motion not passed for budget and precept of £70k.		
Cllr Hunter proposed a precept of £100k, seconded by Cllr Sharman		
	Recorded Vote	
Councillor O'Hara	Against	
Councillor Marks	Against	
Councillor Murphy	In Favour	
Councillor Hunter	In Favour	
Councillor Sharman	In Favour	
Councillor J Currall	In Favour	
Councillor Carter	In Favour	
Motion passed for budget and precept increase to £100,000		
RESOLVED; Budget approved for 2026/27 and precept request for £100,000 be submitted to NNC		
(ii) Village Hall Noticeboard – approved to purchase noticeboard of up to value of £200		
RESOLVED; That the above is approved		
25/134 Date of next meeting		
Tuesday 13 January 2026 @ 7pm		
Meeting closed 8.00 pm		

Signed

Chairman to the Parish Council

Dated 9 December 2025